Arkansas Department of Health

Social Work Licensing Board
5800 West 10th, Suite 100, Little Rock, AR 72204 * (501) 372-5071 * Fax (501) 372-6301
Mailing Address: P.O. Box 251965, Little Rock, AR
72225 swlb@arkansas.gov *
http://www.arkansas.gov/swlb/ **Governor Sarah Huckabee Sanders**
Renee Mallory, RN, BSN, Secretary of Health
Kelli Dunegan, Director

BOARD MEETING MINUTES

November 10, 2025
10:00 a.m.

CALL TO ORDER, READING OF THE MISSION STATEMENT

- The Social Work Licensing Board convened on Monday, November 10th, at 5800 West 10th, Little Rock, AR 72204. Susan Reasoner called the meeting to order and read the Mission Statement.

Board Member Present: Rachel Howard, LCSW; Anna Cook, LMSC: Michel Parker, LCSW; Susan Reasoner, LCSW

Board Members Absent: Stephen Hail

Board Attorney: Will Puddephatt

Board Staff: Kelli Dunegan and Chere Johnson

Approval of Minutes

- Minutes from the September 18, 2025, board meeting were reviewed. Susan Reasoner stated that she was absent but marked in attendance for the September meeting. Michael Parker made a motion to approve the minutes with the changes. Anna Cook seconded the motion, which carried.

Introductions

- Kelli Dunegan was introduced as the new Board Director. The Board welcomed her.
- Board members introduced themselves, sharing their professional backgrounds and roles.

Freedom of Information Act (FOIA) Overview

- Assistant Attorney General Will Olson provided an overview of the FOIA, including:
  - A review of key FOIA requirements and responsibilities for board members.
  - Clarification of procedures for responding to FOIA requests.
  - An update on recent changes and new amendments to the Act.
  - Guidance on maintaining compliance and best practices for documentation and transparency.

Election of New Officers

- President: Susan Reasoner, LCSW

    - Anna Cook made a motion to approve the minutes with the changes. Michael Parker seconded the motion, which carried.
- Vice-President: Rachel Howard, LCSW
    - Anna Cook made a motion to approve the minutes with the changes. Michael Parker seconded the motion, which carried.
- Secretary: Anna Cook, LMSW
    - Michael Parker made a motion to approve the minutes with the changes. Rachel Howard seconded the motion, which carried.

New Business

- Approval/Denial of Standing Financial Reports for Nov 2025
    - pending
- Administrative Update on Applications
    - 74 applications
    - 73 approved
    - 1 was denied due to the university was not accredited
- Administrative Update on Renewals
    - 164 renewals
- Administrative Review of Continuing Education Audits
    - 0 audits
- Review Supervision Plans
    - pending
- Review Certificate of Registrations
    - Pending

Other Business

- **Complaint Committee Chair Position**
    - The Complaint Committee Chair will function as a floating position.
    - One board member will serve as chair for a three-month term.
    - At the end of each term, the Board will reassess and appoint another member for the next three-month period.
- Complaints are pending.