



Arkansas Department of Health

Arkansas State Board of Physical Therapy

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Governor Sara Huckabee Sanders
Renee Mallory, RN, BSN, Secretary of Health
Nancy Worthen, Director

Beginning with the January 1, 2023 to December 31, 2024 accumulation period, licensees will no longer submit continuing education to the Board. Licensees will keep a record of their continuing education and submit to the Board if they are selected for an audit. For the renewal due by March 1, 2025, all licensees shall certify by attestation, under oath and under penalty of perjury, that the licensee completed the required continuing education, and that the continuing education obtained meets the acceptable continuing education criteria specified.

After each odd-numbered year renewal, the Board office shall randomly select 10% of licensees for an audit of continuing education requirements. Licensees that are selected for audit will be notified and given twenty (20) days to submit proof of continuing education for the previous biennium. If the licensee has a CE Broker account, the board office will download continuing education from the account if the licensee notifies the board office.

Each licensee is responsible for maintaining proof of continuing education courses for a minimum of four years from the date of completion of the course. Copies of such proof shall be submitted to the Board upon request. Such proof shall include:

1. date, place, course title, schedule, presenter(s), etc.,
2. number of contact hours for the activity,
3. certificate of completion, transcript, or grade report

Licensees can use CE Broker to keep a record of continuing education. The link to CE Broker is <https://cebroker.com/ar/account/basic/>