

**Arkansas Department of Health Radiation Control
Medical Ionizing Radiation Licensure Committee (MIRLC)
Minutes -Tuesday, January 7, 2025; 3:00 p.m. – 3:15 p.m.**

Committee members present via Teams were Tracy McKnight(Chair), Shane David, Adriane Travis, Sheila Randolph, Rogerich Paylor, M.D., Richard Nelson, M.D., Allan Kirkland, M.D., and Paul Bruce MS, DABR. Also, in attendance Bernard Bevill, Summer Khairi, Tiffany Young, Reginald Rogers, Deborah Reagan, S.Craig Smith, Brian, Nichols, Charles Thompson, and Adelia Oldenbroek. This meeting was held virtually via Teams.

Welcome and Introduction

Mr. Rogers called the meeting to order at 3:00 pm. Mr. Bevill took roll call, and it was determined there was a quorum. Mr. Rogers said that since it has been many years since Mr. Jacovis Davis attended his name could be removed from the roll call list.

Minutes Review:

The minutes from the October 08, 2024, meeting were presented and reviewed. Dr. Kirkland made a motion to accept the minutes as presented, Sheila Randolph seconded the motion. There were no objections and the motion passed.

Old Business:

MIRLC Board Appointment Update:

Shane David declared that there was no current board appointment updates as it relates to the MIRLC. There was discussion regarding the appointment process. Mr. Thompson indicated that their office kept in regular contact with the Governor's office regarding committee appointments.

New Business:

The need to vote annually to approve travel expenses was explained by Mr. Rogers. Dr. Paylor made a motion to vote for travel expense reimbursement should the need arise. Mr. David seconded the motion. There were no objections and the motion passed.

Statement of Financial Interest Reminder

Mr. Bevill reminded the committee that the Statement of Financial Interest Forms are required annually. Mr. Rogers explained that the forms should be completed and returned annually by January 31st. Mr. Bevill gave the address of the Secretary of State office where the forms should be sent. Adelia reminded the committee that the address was at the top of the forms also. She also said that any committee members who needed a copy of the forms should reach out to her individually. Mr. Bevill reminded the committee that these forms were also attached to the meeting invitation.

Next Meeting Scheduled

Mr. McKnight suggested to schedule the third quarter meeting for July 8, 2025. A motion was made by Shane David and seconded by Dr. Nelson to have the meeting on that date. The motion passed

The next two Quarterly Medical Ionizing Radiation Licensure Committee meetings are set for 3:00 p.m. on April 8, 2025, at 3:00 p.m. and July 8, 2025, at 3:00 p.m.

Meeting Termination

The meeting ended at 3:15 p.m. with a motion from Dr. Nelson and seconded by Mr. David. The motion passed.