



Sarah Huckabee Sanders
GOVERNOR

Renee Mallory, RN, BSN
SECRETARY OF HEALTH

Jennifer Dillaha, MD
DIRECTOR

Arkansas State Board of Examiners of Alcoholism and Drug Abuse Counselors

Meeting Minutes

January 9, 2026

Board Members Present

Andrew	Beavers
Debbie	Crews
Sean	Culpepper
Rusti	Holwick
Kathleen	Housley
Antimoore	Jackson
Bessie	Lancelin
Carol	Moore
Angela	Rich
Andrea	Roaf-Little

Other Visitors

Matt	Gilmore
Tawnie	Hughes
Shaneka	Jackson
Jacob	Smith

1:30 Meeting called to order by Chairperson, Carol Moore.

1:32 Roll was called by the board's administrator, Jacob Smith. The quorum was met.

Chairperson, Carol Moore was informed that Board Member, Dr. William Viser, is in the hospital recovering from a hip replacement. A motion was made by Debbie Crews and seconded by Andrew Beavers to accept Dr. William Viser's absence as an excused absence for this month of January. All approved. The motion carried.

Arkansas Department of Health
4815 West Markham St. · Little Rock, AR 72205

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1:34 After careful review of the December minutes, a motion was made by Andrea Roaf-Little and seconded by Rusti Holwick to accept the minutes as written. All approved. The motion carried.

Administrator Jacob Smith introduced the Board's new attorney, Tawnie Hughes.

1:36 After careful consideration of the December financial report, a motion was made by Antimoore Jackson and seconded by Andrea Roaf-Little. All approved. Motion carried.

1:38 **Old Business:**

Chairperson, Carol Moore stated that the board must complete and submit a financial statement annually. Carol also wants to remind everyone that their financial statements must be received by the 31st of January, and these annual reports should be mailed no later than January 20th to ensure adequate time for deadline submission.

Send the Board's administrator, Jacob Smith, an individual email if you missed the email that was sent out with the financial statements and the instructions attached.

Attorney, Tawnie Hughes confirmed that all financial statements must be received in the Secretary of State's office by January 31st, 2026. Tawnie also stated that she believed in the past that the Secretary of State's office may accept a copy of your financial statement via email and then allows you to mail the hard copy into the office to ensure that they've received your annual report.

Attorney Tawnie Hughes stated that she will confirm this process for those of interest and relay the information to the Board's administrator, Jacob Smith, to inform the Board members.

1:42 **Ethics Committee:**
Nothing to report.



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1:43 Statutes/Rules/Regulations Committee:
Nothing to report.

1:44 Public Awareness Committee:
Nothing to report.

1:45 Credentialing Committee:
Kathleen Housley made a motion to approve 27 LADAC renewals: Willie Sellers, Gail Stith, Holly Sutton, Brenda Howard, Paula Smith, Mark Dane, John Jeff Long, Yolanda Johnson, Marcovous Williams, Victoria Dillard, Andrea Roaf-Little, Bryce Geiggar, Eleanor Fondren, Keva Jeffery, Neil Berry, Teresa Roark, Tommie Davis, Kevin Barnett, Denise Trice-Khalaf, Lisa Look, Sarah Bryson, Karen Mattin, Quaninika Washington, Michael Holland, Karen Appleget, Meredith Hudson and Brandon Martin. Antimoore Jackson seconded that motion. All approved. The motion carried.

Kathleen Housley made a motion to approve 1 LAADAC renewal: Samuel Mullinax. Antimoore Jackson seconded that motion. All approved. The motion carried.

1:54 New Business:
Chairperson, Carol Moore stated that after many years of serving the State, Board member, Bessie Lancelin retired at the end of 2025. Carol and Bessie are trying to see if there are any obstacles that prevent Bessie's continuation as a Board member now that's she's retired.

Attorney, Tawnie Hughes is under the that since Bessie is currently a Licensed Clinical Social Worker that will maintain her license, that if the governor hasn't appointed a new member they will hold over.

Board member, Bessie Lancelin, made a motion to add funding the same workshops to January's agenda. Antimoore Jackson seconded that motion. All approved. The motion carried.

Board member, Rusti Holwick made a motion to keep funding Behavioral Health and AAADAC workshops. Antimoore Jackson seconded that motion. All approved. The motion carried.



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Chairperson, Carol Moore, wants to let the board members know if anyone learns about other conferences that are available that would be competitive with Behavioral Health or AAADAC to let us know.

2:04

Other Business:

Chairperson, Carol Moore took a vote on having more in person face to face meetings. The Board members think it's a good idea and are leaning towards having these face-to-face meetings in the month of March, June and September.

Administrator Jacob Smith will check the availability at Freeway Medical Tower for the months of March, June and September and will notify everyone at the next meeting in February.

2:08

With no further business to discuss, the meeting was adjourned.

Closing Note: Next Meeting is Scheduled for February 13th, at 1:30PM.