

The Board has moved to a new online licensing and renewal platform. This gives licensees more access to maintain their license and to print off or download a copy of their license as needed, with the added benefit of increasing security and enabling an audit trail when tracking changes made to the licensure data.

To access your renewal information, you will need to create a personal login account for yourself that you will then link to your pharmacist license.

Go online to start the process here: <https://arbopharmv7prod.glsuite.us/ui/licensee/login/Login>

Or directly from our homepage here:

Quick Links:

- [About Us](#) | [Board Members](#) | [Staff](#)
- [Forms and Instructions](#) | [Fingerprint Harvesters](#) | [Military Member Licensure](#)
- [License Verification](#)
- [License Maintenance and Renewals](#)
- Portal Instructions for: [Already Licensed](#) | [New Applicants](#) | [Adding a Facility](#)

Please note that there are credit card processing fees that will be charged for each transaction. The current rate for INA is 3% + \$1.00.

For Step-by-Step Detailed Log Instructions, please see below:

Once you've clicked on the link, you will click "Don't have an Account? Sign up now"



Sign in

Sign in with your email address

Email Address

Password

[Forgot your password?](#)

Don't have an account? [Sign up now](#)

On the first page, you will enter the email address that you would like to use to access the account:

< Cancel

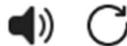


User Details

Email Address *

Email Address

Help us beat the bots *



Enter the characters you see

Send verification code

The system will then send a verification code to your email to ensure that it's valid. **Please check your junk or spam folders for a verification code from Microsoft. Gmail addresses have been sending these codes directly to spam and junk mail folders and it will not show in your main mailbox.** These codes also have a time limit on them, so they cannot be used after 15 minutes.

Verify your email address

Thanks for verifying your [redacted] account!

Your code is: 200476

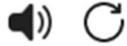
Sincerely,
Arkansas State Board of Pharmacy



This message was sent from an unmonitored email address. Please do not reply to this message.

Verification Code *

Help us beat the bots *



Success!

New Password *

Confirm New Password *

Enter and verify the code. The system will then ask you to create a password.

New Password *

Confirm New Password *

If for some reason you get a message that the email address has already been used, you can go back to the main screen – your email address has already been used with some other Microsoft program and will use that same password. If you're not sure of your password, use the "Forgot Password" link.

The system will then ask for a phone number to use for Multi-Factor Authentication (MFA)

[← Cancel](#)



Multi-factor authentication

Enter a number below that we can send a code via SMS to authenticate you.

Country Code

United States (+1) 

Phone Number

Phone number

Help us beat the bots



Enter the characters you see

Send Code

You have the option of entering a cell phone number so that you can text the code. Please enter the full phone number including the AREA CODE. We currently do not have a way to use MFA with phone numbers outside of the United States.

The system will then prompt you to link to a license already in the system. It will not find an account unless you are a licensed pharmacist, intern, or pharmacy technician in the state of Arkansas.

The system is looking to match the information already in our system. If you have had a name change and you know we still have your OLD information, enter that OLD information to link the account and it can be updated once the connection has been made. All contact information can be updated once the link is made. If you aren't sure how we have you listed in our system, please use the [license verification site](#) to find how we have your name listed. Please be sure to include your full license number – PD00000.

Enter the following information to link your account:

First Name

Middle Name

Last Name

Last 4 Digits of SSN

Please put your license number in the below field, if you are not currently licensed by ASBP or have not been previously licensed by ASBP then please put 0000 and select next.

Verify User

First Name

Middle Name

Last Name

New User

It appears you do not have an existing account with the Agency. Click Next to create a new account, or contact the Agency for assistance.

Next

Cancel

If you get this screen – click “Cancel.”

Your information is not matching what is in the Board of Pharmacy system and will not pull over your license information. Call the Board to verify what information we have on file for you. Remember – this is only being used to match your account with what is in the Board system – you can change it once the initial match is made.

When the connection is made, the system will show the contact information we have on file for you as well as the status of your current license. From your overview page, you can request a name change, an address change, and verify who we have listed as your employer, and print a copy of your current license.



Welcome to the Arkansas State Board of Pharmacy Online Services Portal
 From here you can apply for and renew a license, update contact information, supply CE hours, submit complaints and more. The navigation menu to the left has all options for modifying your information only. For authorized representatives of a facility or business that wish to modify update or view their facility/business information, select "Manage Facilities" from the menu to the left. You will select open on the applicable row and then be redirected to the corresponding dashboard.

- Individual Overview**
- Compliance Payment
- Manage Facilities
- Print Certificates
- Applications
- Renewals
- School Information
- Communication Center
- Exam Score
- Employment Information
- Complaints
- Complaint Status
- Name Change
- Address Change
- Submit CE Hours

Physical Address
 322 South Main Street
 Suite 600
 Little Rock, AR 72201

Mailing Address
 322 South Main Street
 Suite 600
 Little Rock, AR 72201

Contact Info
 asbp@arkansas.gov

Original License Date:
 Pharmacist License PD17326 10/31/2025
 Pharmacist License PD17326 10/31/2025
 Intern License PI23821 08/01/2025

CE Hours Tracking:
 CE Hour Tracking - 01/01/2025 to 12/31/2026

Expected CE Hours for current CE Period
 Expected Hours: 30
 Expected Live Hours: 12

Reported CE Hours for current CE Period
 Actual Hours: 30
 Actual Live Hours: 12

You have reported all required CE Hours for current CE Period.

License Number	License Type	License Status	Expiration Date
PD17326	Pharmacist License	Pending	12/31/2029

Click on "Renewals Page" in the left-hand menu and click on the renew button to renew your current license. Licenses that show as pending are currently open for renewal.

	Status	License Type	License Number	Expiration Date
Renew	Pending	Pharmacist License	PD17326	12/31/2029

On the Renewal page, please review the requirements and complete them.



Jennifer M Burgin
 Pharmacist License
 Lic # PD17326
 Status: Pending

Incomplete Requirements

- [RENEWAL FORM TASK](#)
- [INDIVIDUAL CERTIFICATION TASK](#)

Requirements Under Review

Completed Requirements

- [CE HOUR AFFIRMATION TASK](#)

- Requirements Page**
- Pay Invoices Page

The number of CE hours we've imported from NABP are shown on the individual overview page when you first log in, and if you've met the requirement, the CE hour affirmation task should already show as complete.

If you do not have enough hours in the NABP ACPE monitor, and you need to upload individual certificates, go back to the dashboard, and select “Submit CE Hours.”

From this page you can submit your Non-ACPE CE Hours manually.

Please click "New Request" enter required information on the screen and click "Save".

Licensing Staff will then review your submitted information and accept it. If Licensing staff will determine that the document is deficient, system will notify you via your preferred communication message about the deficiency. If you received a message that your Non-ACPE Accredited Hours Document is deficient, please navigate back to this page, click "Edit" button next to the Not Accepted document and reupload corrected document.

Course Name	Total Hours	Live Hours	Supporting Documentation	Document Status
No Results Found				

10 items per page No items to display

Select the “New Request” button and input the information and upload a copy of your CE certificate.

Enter course information:

Course Name	Course Number
<input type="text"/>	<input type="text"/>
Date Course Begin	Date Course End
<input type="text"/>	<input type="text"/>
Total Hours	
<input type="text" value="0.00"/>	
Live Hours	
<input type="text" value="0.00"/>	

Upload supporting documentation:

Link to Document

Select files... Drop files here to upload

Save Cancel

This will send the certificates to staff to review and approve before the hours are added to the Reported CE Hours information on the front page.

As the last step, on the “Pay Invoices” screen, be sure to select “Credit Card” under “Payment Type”, then “Authorize Payment.”

Payment Type

Credit Card

Authorize Payment

It’s going to give you a pop-up screen that allows you to enter the information for the credit card or e-check payment. Enter the credit card payor’s information then hit next. **Be sure to enter an email address on this page, as this is where a receipt will be automatically emailed once payment is made.** Please be sure to look in your junk and spam folders for this email as it will be coming from support@ark.org. On the next page click this box to avoid having to reenter this information:

Payment Address is the same as Customer Information

We just went live with the online system in October 2024 and are still in the process of working out the bugs with the pharmacist renewals, as this is the first time going through the renewal process in this system. If you run into an issue, please contact us at asbp@arkansas.gov and let us know what the issue is, the license that you are having issues with, and a screenshot, if possible. We're trying to respond as quickly as possible, but there are currently 13,000+ licenses up for renewal, so we ask for your patience as we move everyone to the new system. Thanks, and happy renewing!