

Arkansas Department of Health  
Body Art Section  
4815 West Markham, Slot 8  
Little Rock, AR 72205  
501-661-2606

## Examinations and Initial Licensure Instructions

---

### INSTRUCTIONS FOR WRITTEN EXAMINATION – Tattoo, Piercing and Permanent Cosmetics

**Please allow two weeks after receipt of the application and fees to receive correspondence from the Department.**

#### Written Examination:

Once the Section receives the application and instructor signed training logs and required fees are processed the applicant will be sent a link to access to the written examination to the email that is submitted on the attached application.

#### Practical Examination:

**ALL** Practical examinations will be administered by the Department via **teams meeting**. Applicant will be contacted via **email** to schedule practical examination, once the exam is scheduled a calendar invite will be sent with the Teams meeting link.

Candidates will be required to set up their work area as part of the examination, perform the appropriate service and breakdown the work area once the service is completed. **Practical examinations should be conducted exactly as if you were performing a service on a client for compensation.**

**Applicants should not be coached by anyone that may be assisting with the Teams examination (Instructor, fellow artist, etc.) . Interference of any kind during the exam may result in failure for the applicant.**

### REQUIREMENTS FOR PRACTICAL EXAMINATIONS

Candidate will need to have a live model, a mannequin, fake skin, pig ears or fruit for the practical examination:

#### Tattoo:

For Tattoo a 1/2 inch wide by 1/2 inch length tattoo will be required **(tattoo should be preselected before the examination)**

#### Piercing:

For the piercing the skin must be pierced using the appropriate earring.

#### Permanent Cosmetics:

For the permanent cosmetics 2 strokes on the eyebrow will be required **(CANNOT BE SIMULATED)**

Arkansas Department of Health  
 Body Art Section  
 4815 West Markham, Slot 8  
 Little Rock, AR 72205  
 501-661-2606

# Examinations and Initial Licensure Application

Any person who has **completed** training in permanent cosmetics, Tattoo, Piercing and Permanent Cosmetics Instructor as stipulated A.C.A.17-26-607, is required to take a written and practical examination. Any person who owes a financial obligation to the Department will be deemed ineligible to examine until the debt is paid in full. The Postsecondary Institution is responsible for submitting an Examination and Initial Licensure Application (this form) and required fees to the Department confirming the completion of hours.

If the Department's records agree that the person has met all eligibility requirements and does not owe a financial obligation to the Section, then the person will be deemed eligible to schedule for the written and practical examination.

**\$100.00 Non-Refundable initial licensure fee and a \$50.00 Non-Refundable Examination fee.**

Type of training received(circle one):    Permanent Cosmetics    Tattoo    Body Piercing

First Name		Middle Name		Last Name		Social Security Number	
Address			City		State	Zip Code	Phone Number
Date of Birth	Gender		Race				
	MALE	FEMALE	Black	White	Am. Indian	Hispanic	Asian    Alaskan Native
Institution ID #	Institution Attended					City	
Date training began			Date completed training			Total hours completed	
Is Tuition Paid in Full	Number of Certified Hours		<b>Email Address (REQUIRED – all correspondence sent from the Section regarding your examination will be sent via email)</b>				
Yes    No							

By signing this application, I certify that the information provided above is true and accurate. Further, I understand that any false statements will be sufficient grounds for the Cosmetology Technical Advisory Committee to take disciplinary action.

Instructor/Institution Owner Signature		Today's Date	
Applicant's Signature		Today's Date	