



## Major Curriculum Change Request Form

**Must be received by ASBN at least 60 days prior to a scheduled Board Business Meeting**

Submit electronically to [brandy.haley@arkansas.gov](mailto:brandy.haley@arkansas.gov) or by mail at the above address, attention: Dr. Brandy Haley

Refer to *Title 17. Chapter XXII. Part 125. Standards for Nursing Education Programs Rules.*

Major curriculum changes or standards that shall be reported to the Board prior to implementation include, but are not limited to:

- Philosophy, competencies and objectives
- Reorganization of curriculum
- Increase or decrease in length of program
- Pilot programs/projects that differ from the current approved program
- Adding a satellite/distance learning location

Date National Nursing Accreditation Name (type "N/A" if applicable)

Name of Program

Program Director Name

Email address

Phone Number

Program address

City

State

Zip

Briefly describe the change being requested. This may be used for the motion and should be written carefully:

If the program implementing the change does not hold national nursing accreditation, provide the following information with proposed revision:

- A comparison table that shows the differences between the old and the new proposed change
- Rationale for the change
- One page course descriptions – not entire syllabus (if applicable)
- Information that affirms resources are available, i.e., faculty, clinical slots, and/or support services

*In making decisions concerning a curriculum change request, the Arkansas State Board of Nursing asks if the changes made are consistent with sound educational principles.*