Military/Spouse Automatic License: Information for Military/Spouse Automatic Licensure

This form explains the steps for applying for Military/Spouse Automatic Licensure. Read every email from the Board carefully and follow the directions provided.

Step 1: Application for Examination

1. Set up an account in the Applicant Portal on the Arkansas Board of Examiners in Counseling website.
2. Select Start New Application.
3. Complete the **APPLICATION FOR EXAMINATION BY ENDORSEMENT**
    - On the Core Curriculum Summary: At the top of the form, fill in the pathway (military) and the license type.

Note: This first application can take several weeks to be approved. You will receive an email once it is approved.

The Director will review your application, and you will receive an email requesting the following:

1) License verification, 2) Proof of Arkansas Residency, 3) Proof of Military Connection

If eligible, office staff will be in contact by email and will process your license.

Step 2: Board Review

After the Office receives required documents, the Director will review your information to prepare it for the Board to review.

Reminder

Read every email carefully and follow the directions it provides.