

**Breast Cancer Control Advisory Board (BCCAB)  
Meeting Minutes**

**August 27, 2024**

**Attending Board Members:**

Dr. Danna Grear, Dee Collins, and Sharon Parrett

**Absent Board Members:**

Dr. Hope Keiser, Alicia Storey, Ronda Henry-Tillman, and Jerri Fant

**Arkansas Department of Health (ADH):**

Rhonda Brown, Kimberly Hills, Michael Koch, Amanda Hunter, Toney Bailey, Cheryl Roland, Michael Koch, Jessica Nease, Reginald Rogers, Laura Shue, Janis Matlock and Meg Mirivel

**Other Organizations:**

No representatives attended the meeting.

**I. Call to order:**

Reginald Rogers, called the meeting to order at 5:07pm.

**II. Review and approval of meeting minutes from November 28, 2023, and May 28, 2024.**

Sharon Parratt deferred the vote on approving the November 28, 2023 and May 28, 2024 meeting minutes until there is quorum. Dr. Danna Grear seconded.

**A. Comments from members of the public**

There were no public comments.

**III. Reports**

**A. BreastCare Non-Federal Revenues and Expenditures July 1, 2023, through June 30, 2024**

Michael Koch, Cancer Section Budget Analyst, presented the fourth quarter budget report. Mr. Koch reported revenue for the end of June he said we had extra expenditures, and we overspent in actual revenue, but we had cost savings that allows us to be able to do that from order months. Mr. Koch reported \$241, 878 was our revenue and we spent \$291,317 Mr. Koch said we were over in clinical services, and we did not go over our budget just our revenue. Mr. Koch reported our budget for the actual fiscal year we spent 84% of the expected budget which that is due to larger federal grant funds that we are working with then we had previously. Mr. Koch reported the end of the fiscal year salaries was \$852, 511, fringe \$294,682, M&O \$85,374, sub-grant \$71,613, travel \$2,449, and service contracts \$1,158.794.

**B. FY2024 Fourth Quarter Enrollment Report**

Cheryl Roland, BreastCare Data and Information Systems Administrator, presented the fourth quarter enrollment report. Ms. Roland reported the number of women enrolled for

fiscal year 2024 was a 13,128 which is an increase from the previous year of 1,556. Of the total enrolled, 8,530 were enrolled in a federally funded plan, which is 1,153 more than last year. Ms. Roland also reported the number of cancer and precancer diagnoses. Ten women were diagnosed with atypical hyperplasia and LCIS, 20 with ductal carcinoma In situ breast cancer, 38 with invasive breast cancer, 101 with cervical precancer and seven with invasive cervical cancer. Most of these, with the exception of cervical precancer, which increased, are similar to last year.

**C. Contracts FY2024 Fourth Quarter Reports**

Janis Matlock, Cancer Section Chief III, presented the fourth quarter contract report for FY24.

St. Francis Community Clinic in Northwest Arkansas reported total eligible women is 890, and 306 received a clinical breast exam, 31 had a pap test, 34 had an HPV test, 13 receive mammogram referrals and 506 received multiple services. Number of women navigated for screening is 57 and 7 for diagnostics.

For Arkansas Foundation for Medical Care reported a baseline of 50.6% for breast cancer screening and 52.8% for the quarter. Cervical cancer screening rates reported baseline of 55.4% and for the quarter 57.0%.

St. Bernard's mobile mammography served 10 different counties and participated in 35 events, 508 referrals and 384 screened with 10 enrolled in BreastCare and 11 BreastCare women screened.

UAMS mobile mammography served 9 different counties and participated in 15 events. They had 171 referrals, 137 screened, 45 BreastCare enrollees, with 39 screened, 6 diagnostics and 0 breast cancer diagnosis.

**D. FY2024 Fourth Quarter Social Media Outreach Report**

Meg Mirivel, Director, Office of Health Communications presented the fourth quarter reported. Ms. Mirivel reported that the Facebook did well it reached 2,663 number of people. Facebook is where they see most of engagements across different platforms they use. Meg said for the month of October for breast cancer awareness month the program has worked on a press release that is ready to go the media for that month.

**IV. Other Business**

Board members expressed concern about board appointments due to expired terms of 4 member positions, and expiring terms of 3 member positions in January 2025. Laura Shue stated she will contact the Governor's Appointment Office to inquire about Board member appointments for positions with expired terms.

The board requested ADH Office of Health Communications to inquire about possible free radio advertising for October Breast Cancer Awareness Month. Meg Mirivel explained that free radio spots may be difficult to obtain due to the upcoming election season, but she will make inquiries.

**V. Closing**

Reginald Rogers made a motion to adjourn, and the meeting adjourned at 5:51pm.

**The next BCCAB Quarterly Meeting is scheduled for November 26, 2024**