



# Arkansas Department of Health

## Arkansas State Board of Nursing

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Governor Sarah Huckabee Sanders  
Renee Mallory, RN, Secretary of Health  
Jennifer Dillaha, MD, Director  
Sue A. Tedford, MNSc, APRN, Director

### BOARD BUSINESS MEETING MINUTES

<b>TIME AND PLACE:</b>	September 12, 2024 ASBN Boardroom
<b>MEMBERS PRESENT:</b>	Allie Barker, MSN, RN; Tabitha Lancaster, RN; Jamie Sims, Phillip Petty, RN; Cassie Gonzales, MNSc, APRN, FNP-BC; Veronica Harmon, RN; Barbara Hillman, BSN, RN; Robin Lambert, LNHA, LPN; Lakisha D. Young, LPN
<b>MEMBERS ABSENT:</b>	None
<b>STAFF ATTENDING AT VARIOUS TIMES:</b>	Sue A. Tedford, Director, MNSc, APRN David Dawson, General Counsel Darla Erickson, Administrative Services Manager Kim Hooks, Assistant Director, MPH, BSN, RN Jennifer Ivory, Attorney Specialist, Esq., MPH Chris Lewis, Legal Support Specialist Shannon McKinney, Assistant Director, DNP, APRN, WHNP-BC Susan Moore, Computer Operator Janet Simpson, ASBN Program Coordinator, MSN, RNP, RNC-MNN Tammy Vaughn, ASBN Program Coordinator, MSN, RN, CNE LouAnn Walker, Public Information Coordinator Udell Ward Jr., Regulatory Board Chief Investigator Albert Williams, Information Systems Coordinator Lisa Wooten, Assistant Director, MPH, BSN, RN

Allie Barker, President, called the meeting to order at 1:36 p.m. A flexible agenda was declared.

#### I. CONSENT AGENDA

**MOTION 1:** I MOVE the Arkansas State Board of Nursing approve the items on the Consent Agenda. Brought by Tabitha Lancaster and seconded by Barbara Hillman.  
**PASSED.**

#### II. COMMITTEE REPORTS

Reports were given by Committee chairs. Motions reflect committee recommendations.

##### A. EDUCATION COMMITTEE

Tabitha Lancaster, Education Committee Chairperson, along with Tammy Vaughn, ASBN Program Coordinator, covered items for the Education Committee. The following motions were presented:

**MOTION 2:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the Arkansas State University Three Rivers Associate Degree Nurse Program until the year 2029. Brought by Tabitha Lancaster and seconded by the Education Committee.  
**PASSED.**

**MOTION 3:** I move the Arkansas State Board of Nursing grant Continued Full Approval to the Arkansas State University Three Rivers Practical Nurse Program until the year 2029. Brought by Tabitha Lancaster and seconded by the Education Committee.  
**PASSED**

**MOTION 4:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the Harding University Carr College of Nursing Baccalaureate degree in nursing program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 5:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the South Arkansas College of Practical Nurse program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 6:** I move that the Arkansas State Board of Nursing grant Initial Approval to the Southern Arkansas Technical University LPN/Paramedic to RN Associate of Applied Science in Nursing Program until two consecutive years of NCLEX pass rates are above 75%. The program will be due for a site visit in 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 7:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the University of Arkansas Community College Hope – Texarkana Practical Nurse Program until the year 2029.

Brought by Tabitha Lancaster. and seconded by the Education Committee.

**PASSED.**

**MOTION 8:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the University of Arkansas for Medical Sciences College of Nursing Baccalaureate degree in nursing program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 9:** I move that the Arkansas State Board of Nursing approve grant Continued Full Approval to the University of Arkansas Pulaski Technical practical Nurse Program until the year of 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 10:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the University of Arkansas Rich Mountain Practical Nurse Program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 11:** I move that the Arkansas State Board of Nursing waive the one-year requirement for submission of a letter of intent prior to submitting a feasibility study for the Arkansas Health Care Association School of Nursing Practical Nursing Pilot program.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 12:** I move that the Arkansas State Board of Nursing grant Prerequisite Approval to the Arkansas Health Care Association School of Nursing Practical Nurse Pilot program and allow the program to begin admitting students only for the approved general education courses beginning in January 2025.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 13:** I move that the Arkansas State Board of Nursing approve the letter of intent for the Arkansas State University Beebe to submit a feasibility study in January 2025 for a Traditional Associate of Applied Science in Registered Nursing program to begin in January 2026.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 14:** I move that the Arkansas State Board of Nursing approve the addition of a high school admission track and curriculum revision for the Arkansas State University Newport Practical Nurse program to begin during the next academic school year.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 15:** I move that the Arkansas State Board of Nursing approve the addition of a high school admission track and curriculum revision for the University of Arkansas Rick Mountain Practical Nurse program to begin during the next academic school year.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 16:** I move that the Arkansas State Board of Nursing approve the addition of an online option to the current Arkansas State University Beebe Board approved LPN/Paramedic to RN program.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

**MOTION 17:** I move that the Arkansas State Board of Nursing refer the PN Core Curriculum proposal to the Nursing Administrators of Nursing Education Programs (NANEP) for review and dissemination as deemed appropriate.

Brought by Tabitha Lancaster and seconded by the Education Committee.

**PASSED.**

The Education Committee approved their May 16, 2024, minutes and reviewed their strategic plan. Tammy Vaughn discussed FY24 NCLEX 5 Year Pass Rates.

#### **B. PRACTICE COMMITTEE**

Cassie Gonzalez Practice Committee Chairperson, and Janet Simpson, ASBN Program Director, presented items for the Practice Committee.

The Practice Committee reviewed the Enforcement Case Report and the Disciplinary Performance Improvement Indicators.

The Practice Committee approved their minutes from the May 16, 2024, meeting. They also reviewed their strategic plan and are on track. After discussions, there were no motions to present to the Board.

#### **C. ADMINISTRATIVE COMMITTEE**

Veronica Harmon, Chairperson for the Administrative Committee, and Sue Tedford, ASBN Director, presented the following motions:

**MOTION 18:** I move that the Arkansas State Board of Nursing approve the following new policies, Section VII-Advanced Practice, Policy VII-8, Section XI-Alternative to Discipline, Policy XI-18 and the attached changes to ASBN Policies Section VIII-Nursing Education, Policy VIII-13, Policy VIII-15, Section XI-Alternative to Discipline, Policy XI-9 and ASBN Guidelines-Accounting, AG-2, Education, EG-4, Nursing Practice, DG-1, DG-2, DG-3 and DG-5.

Brought by Veronica Harmon and seconded by the Administrative Committee.

**PASSED.**

The Administrative Committee approved their minutes from May 16, 2024, meeting and reviewed the 2020-2024 Strategic Plan.

**D. FINANCE COMMITTEE**

Phillip Petty, the Finance Committee Chairperson, along with Darla Erickson, Administrative Services Manager, covered items for the Finance Committee. The Finance Committee approved their minutes and purpose of their committee. The following motions were presented:

**MOTION 19:** I move that the Arkansas Department of Health - Arkansas State Board of Nursing approve the financial statements for April 2024, May 2024, and June 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

**PASSED.**

**MOTION 20:** I move that the Arkansas Department of Health - Arkansas State Board of Nursing approve the financial reports prepared by the Arkansas Department of Health – Budget Department for the periods April 2024, May 2024, and June 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

**PASSED.**

**MOTION 21:** I move that the Arkansas Department of Health - Arkansas State Board of Nursing approve the report reconciling the ASBN financial statements to the AASIS documents received from the Arkansas Department of Health – Budget Department for the periods April 2024, May 2024, and June 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

**PASSED.**

**MOTION 22:** I move that the Arkansas Department of Health - Arkansas State Board of Nursing approve the Annual Comprehensive Financial Report (ACFR) Year End Closing Package for State Agencies CSR1 submitted to the Department of Finance and Administration for the fiscal year ended June 30, 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

**PASSED.**

**MOTION 23:** I move that the Arkansas Department of Health - Arkansas State Board of Nursing approve the 2025-2027 Biennial Budget requests submitted by the ADH-Arkansas State Board of Nursing to the Arkansas Department of Health – Budget Department.

Brought by Phillip Petty and seconded by the Finance Committee.

**PASSED.**

**MOTION 24:** I move that the ADH-Arkansas State Board of Nursing approve the Proposed Rules for Chapter 4, Advanced Practice and Chapter 5 Delegation as attached.

Brought by Allie Barker and seconded by Tabitha Lancaster.

**PASSED.**

**III. STAFF REPORTS**

Shannon McKinney, Assistant Director, Advanced Practice, and LouAnn Walker, Public Information Specialist, IT, both advised their departments are up to date with the Strategic Plan.

#### IV. OTHER

Susan Brown with Publishing Concepts, Inc., gave an update on plans for the 19<sup>th</sup> annual Arkansas Nursing Expo, scheduled for Saturday, April 5, 2024, at the Jack Stephens Center on the UALR Campus.

Staff and Board members gave report on their attendance of the NCSBN Annual Meeting. Sue Tedford encouraged Board members and Board staff to consider applying for a seat on NCSBN Committees.

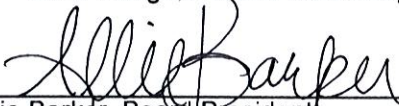
The following handouts were provided for the Board Members:

- Survey for 2025 Educational Sessions
- Evaluations: Board (self) (Survey Monkey), Committee, & Hotel and Travel
- Committee Interest Survey

The Board members elected Board officers for the 2024 – 2025 Year, as follows:

- Allie Barker was elected to serve as Board President for the 2024-2025 term.
- Tabitha Lancaster was elected to serve as Board Vice President for the 2024-2025 term.
- Jamie Sims was elected to serve as Board Secretary for the 2024-2025 term.
- Phillip Petty was elected to serve as Board Treasurer for the 2024-2025 term.

There being no further business, the meeting adjourned at 2:29 p.m.



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Allie Barker, Board President



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Chris Lewis, Recording Secretary

10-10-2024

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Date Approved