

Arkansas State Board of Athletic Training

Board Meeting Minutes

March 18, 2026

Attendees

Board Members: Ron Carroll, Terry DeWitt, Tim Atkinson, and Sherry Riggins

Attorney General's Office: Jessica Kloss and Tawnie Hughes

Others Present: Matt Gilmore (ADH)

Board Staff: Russell Burns

A. Call To Order

Ron Carroll (Chairman) called the meeting to order at 9:02 a.m. CST, and Russell Burns (Director) announced the roll call of attendees.

B. Minutes

The minutes of the September 22, 2026 board meeting were unanimously approved.

Motion to approve: Terry DeWitt

2nd: Sherry Riggins

Vote: 4 – 0

C. Financial Report

Russell Burns presented the reports covering the period from September 2025 to February 2026 to the board. The 2/1/26 Cash/Investments Fund Balance of \$262,391.58 was noted. The report was unanimously approved.

Motion to approve: Tim Atkinson

2nd: Terry DeWitt

Vote: 4 - 0

D. Licensure Report

Russell Burns presented the Licensure Report as follows. The report was unanimously approved.

a. New Licensed by Exam = 6

b. New Licensed by Reciprocity = 4

c. New Temporary Permits =1

d. Current Total Licenses & Permits = 343

1. Active = 340

2. Temporary = 3

Motion to approve: Sherry Riggins

2nd: Tim Atkinson

Vote 4-0

E. Complaints

Terry DeWitt (Secretary) gave a summary detailing the findings of the Board Complaint Committee on the three (3) new complaints filed with the board office.

The Complaint Committee recommended the dismissal of the complaint #25-003. A motion was made and unanimously approved to accept the recommendation of the Complaint Committee.

Motion to approve: Terry DeWitt
 2nd: Tim Atkinson
 Vote: 4-0

The Complaint Committee recommended the dismissal of the complaint #26-001. A motion was made and unanimously approved to accept the recommendation of the Complaint Committee.

Motion to approve: Terry DeWitt
 2nd: Sherry Riggins
 Vote: 4-0

Jessica Kloss (Attorney General's Office) discussed complaint #25-004. The Complaint Committee recommended the issuance of a Consent Agreement to the Respondent. A motion was made and unanimously approved to accept the recommendation of the Complaint Committee.

Motion to approve: Terry DeWitt
 2nd: Sherry Riggins
 Vote: 4-0

F. Control Self Assessment

Russell Burns gave a brief summary of the Control Self Assessment.

G. Board Officers Vote

A vote was taken on the two (2) board officers positions.

A motion was made and unanimously approved to reappoint Ron Carroll as Board Chair.

Motion to approve: Terry DeWitt
 2nd: Tim Atkinson
 Vote: 4-0

A motion was made and unanimously approved to reappoint Terry DeWitt as Board Secretary.

Motion to approve: Tim Atkinson
 2nd: Sherry Riggins
 Vote: 4-0

H. Other Business

Ron Carroll brought three (3) issues before the Board.

- a) Russell Burns gave an update on the proposed board rules changes. The proposed changes have been approved by the Governor's office, the public comment period closed on March 10 without comment, and the proposed changes were sent to the Arkansas Bureau of Legislative Research to be placed on the legislative docket for a vote on approval. Russell will send the board members a notification of when the proposed changes have been scheduled for legislative vote.
- b) The BOC Athletic Training Compact is expected to be presented by the Arkansas Athletic Trainers' Association to the Arkansas legislature in 2027.
- c) The BOC CARE Conference is scheduled for August 20-21, 2026. Ron Carroll is the only board member who will be attending.

Russell is to send each board member an update on the status of their board member term.

The next scheduling meeting of the Board is scheduled for March 8, 2027, at 9:00 a.m. CST.

I. Adjournment

Ron Carroll adjourned the meeting at 9:30 a.m. CST.