



**ARKANSAS BOARD OF EXAMINERS
IN COUNSELING AND MARRIAGE
& FAMILY THERAPY**

MOTION # 1

Name of Applicant: _____ File# _____

Moved by: Sheri Nellima

Seconded by: Anderson Neal

Approved for (Circle): LAC LAMFT LPC LMFT

Statement of Intent Approved (Circle): Y N Corrections (if any): _____

Motion

Approve April 2025 board meeting minutes.

2nd Interview Sections to Review: _____

Fail _____ Pass ☒ Recuse _____ Abstain _____

Comments: _____

Date: 5.9.25

BOARD MEETING AGENDA
Arkansas Board of Examiners in Counseling
5800 W. 10th Street, Suite 405
Little Rock, AR 72204

Executive Director Report
ARBOEC Board Meeting
April 3-5, 2025

1. Coursework review:
 - a. Byrum, Dana
 - b. Verell, Andrea
2. Continuing education questions:
 - a. Arkansas Association for Play Therapy-Renewal hours Supervisors
3. Supervision Level II credit:
 - a. LAC adjunct faculty-can this count as coursework credit?
 - b. Cutbirth, Elizabeth-Missouri hours
 - c. Goff, Taylor-review Adler University grade key
4. Supervision reports within ratio question:
 - a. Hatfield, Rachel
 - b. Burton, Kristy
5. Request to waive late fees from 2024 renewal.
6. Temporary license request
7. Practicum/Internship documentation form
8. 2025 workshops-July & August?
9. ArMHCA conference April 17.

Respectfully submitted,

Lenora Erickson, LPC-s, AADC
Executive Director

BOARD MEETING AGENDA
Arkansas Board of Examiners in Counseling
5800 W. 10th Street, Suite 405
Little Rock, AR 72204

Thursday April 3, 2025
10:30 PM - 4:30 PM

The Arkansas Board of Examiners convening at 5800 W. 10th Street, Suite 405, Little Rock, AR 72204, with board chair, Justin Moore, presiding. Board business conducted as per the established agenda.

MEMBERS PRESENT:	Suzanne Casey, Justin Moore, Robbie Cline, Daniel Sheaffer, Sherry Holliman, Anderson Neal
MEMBERS ABSENT:	Christopher Skrivanos
OTHERS PRESENT:	Lenora Erickson, Aaron Lowrey
OBSERVERS:	1

Agenda

10:30	AM	Applicant file reviews:		Room 801
		Dinger, Luke	App #4205	LAC
		Gideon, Andrea	App #3148	LAC
		Howard, LaMeeka	App #4564	LAC
		Jandebeur, Heather	App #4233	LAC
		Jandebeur, Melissa	App #4234	LAC
		Karnes, Davis	App #4408	LAC
		Kimler, Josiah	App #4116	LAC
		Latture, Jami	App #4159	LAC
		McFerrin, Chelsey	App #5187	LAC
		Rosnermanz, Kim	App #1425	LAC
		Sherman, Ryan	App #2962	LAC
		Spencer, Conya	App #4346	LAC
		Stephens, Jennifer	App #4363	LAC
		Ulmer, Sara	App #1284	LPC
		Williams, Kevin	App #4943	LMFT
		Wilson, Sarah	App #4419	LAC

12:00 PM LUNCH

1:00	PM	Hearing complaint #2309004	Room 801
4:30	PM	ADJOURN	

Friday April 4, 2025

8:30 AM - 4:30 PM

The Arkansas Board of Examiners convening at 5800 W. 10th Street, Suite 405, Little Rock, AR 72204, with board chair, Justin Moore, presiding. Board business conducted as per the established agenda.

MEMBERS PRESENT: Jusitn Moore, Suzanne Casey, Robbie Cline, Sherry Holliman, Daneil Sheaffer, Christopher Skrivanos
MEMBERS ABSENT: Anderson Neal
OTHERS PRESENT: Lenora Erickson, Aaron Lowrey
OBSERVERS: 1

Agenda

Yellow Team:	Suzanne, Robbie, Dan	Yellow Team:	Room 300-B
Green Team:	Justin, Sherry, Chris	Green Team:	Room 909
8:30	AM	Arrival /Overview of agenda	Room 405
9:00	AM	DARC: Aaron, Daniel, Lenora, Robbie	Room 405
9:00	AM	Jackson, LeToree App #3713 LAC Oral	Room 300-B
9:45	AM	Carter, Jeremy App #5107 LAC/LAMFT Supv.	Room 300-B

9:45 AM Fitch, Christy App #0292 LAC Supv. Room 909

10:30 AM Jones, Adrea App #3256 LAC Supv. Room 300-B

10:30 AM Matthews, Cara App #5465 LAC Supv. Room 909

11:15 AM BREAK

11:30 AM Haynie, Jessica App #2671 LAC Supv. Room 300-B

12:15 PM LUNCH

1:30 PM Complaint review with Aaron Lowrey:
Complaint #2502006-proposed consent agreement
Complaint #2407002-proposed consent agreement
Complaint #2306001-proposed licensure surrender
Complaint #2309008- extension request consent agreement
Complaint #2501006, 2051007, 2501009, 2501010, 0501011-
proposed dismissal
Complaint #2501005-proposed dismissal

4:30 PM ADJOURN

Saturday April 5, 2025

8:00 AM – 12:00 PM

The Arkansas Board of Examiners convening at 5800 W. 10th Street, Suite 405, Little Rock, AR 72204, with board chair, Justin Moore, presiding. Board business conducted as per the established agenda.

MEMBERS PRESENT: Suzanne Casey, Justin Moore, Daniel Sheaffer, Christopher Skrivanos, Sherry Holliman
MEMBERS ABSENT: Robbie Cline, Anderson Neal
OTHERS PRESENT: Lenora Erickson
OBSERVERS: 0

Agenda

8:00 AM Arrival
8:30 AM Final discussion items
10:30 AM Final motions
12:00 PM ADJOURN

Motions

Motion 1: Approve March 2025 board meeting minutes.

Moved: Daniel Sheaffer
Seconded: Christopher Skrivanos
Vote: Passed

Motion 2: Approve March 2025 licensing report.

Moved: Justin Moore
Seconded: Daniel Sheaffer
Vote: Passed

Motion 3: Approve January 2025 treasurer's report.

Moved: Christopher Skrivanos
Seconded: Justin Moore
Vote: Passed

Motion 4: Approve February 2025 treasurer's report.

Moved: Justin Moore
Seconded: Christopher Skrivanos
Vote: Passed

Motion 5: Grant Luke Dinger LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Anderson Neal
Seconded: Suzanne Casey
Vote: Passed

Motion 6: Grant Andrea Gideon LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Suzanne Casey
Seconded: Sherry Holliman
Vote: Passed

Motion 7: Grant LaMeeka Howard LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Suzanne Casey
Seconded: Sherry Holliman
Vote: Passed

Motion 8: Do not grant LeToree Jackson LAC. Did not pass LAC oral examination. If subsequent exam is requested, address self-awareness, theory/techniques, professionalism and ethics.

Moved: Justin Moore
Seconded: Sherry Holliman
Recused: Daniel Sheaffer
Vote: Passed

Motion 9: Grant Heather Jandebour LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Anderson Neal
Seconded: Suzanne Casey
Vote: Passed

Motion 10: Grant Melissa Jandebeur LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Suzanne Casey
Seconded: Sherry Holliman
Vote: Passed

Motion 11: Grant Davis Karnes LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Suzanne Casey
Seconded: Sherry Holliman
Vote: Passed

Motion 12: Grant Josiah Kimler LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Robbie Cline
Seconded: Sherry Holliman
Vote: Passed

Motion 13: Grant Jami Latture LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Robbie Cline
Seconded: Sherry Holliman
Vote: Passed

Motion 14: Grant Chelsey McFerrin LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Robbie Cline
Seconded: Justin Moore
Vote: Passed

Motion 15: Grant Kim Rosnerman LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Daniel Sheaffer
Seconded: Sherry Holliman
Vote: Passed

Motion 16: Grant Ryan Sherman LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Daniel Sheaffer
Seconded: Sherry Holliman
Vote: Passed

Motion 17: Grant Conya Spencer LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Daniel Sheaffer
Seconded: Sherry Holliman
Vote: Passed

Motion 18: Grant Jennifer Stephens LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Justin Moore
Seconded: Sherry Holliman

Vote: Passed

Motion 19: Grant Sara Ulmer LPC.

Moved: Justin Moore
Seconded: Sherry Holliman
Vote: Passed

Motion 20: Grant Kevin Williams LMFT. Revise statement of intent and sign.

Moved: Daniel Sheaffer
Seconded: Christopher Skrivanos
Vote: Passed

Motion 21: Grant Sara Wilson LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.

Moved: Justin Moore
Seconded: Sherry Holliman
Vote: Passed

Motion 22: Grant Jeremy Carter Supervisor Status.

Moved: Daniel Sheaffer
Seconded: Sherry Holliman
Recused: Suzanne Casey
Vote: Passed

Motion 23: Grant Christy Fitch Supervisor Status.

Moved: Justin Moore
Seconded: Christopher Skrivanos
Vote: Passed

Motion 24: Grant Jessica Haynie Supervisor Status. Revise statement of intent to mark LPC Supervisor.

Moved: Suzanne Casey
Seconded: Daniel Sheaffer
Vote: Passed

Motion 25: Grant Andrea Jones Supervisor Status.

Moved: Suzanne Casey
Seconded: Daniel Sheaffer
Vote: Passed

Motion 26: Do not grant Cara Matthews Supervisor Status. Review Theory, Practice and Ethics.

Moved: Christopher Skrivanos
Seconded: Justin Moore
Vote: Passed

Motion 27: Grant Elizabeth Cutbirth Level II supervision credit of Missouri hours: 779 CCHs and 39 Supervision hours.

Moved: Justin Moore
Seconded: Daniel Sheaffer
Vote: Passed

Motion 28: Accept license surrender for complaint #2306001.

Moved: Sherry Holliman

Seconded: Suzanne Casey
Recused: Robbie Cline
Vote: Passed

Motion 29: Accept consent agreement for complaint #2407002.

Moved: Sherry Holliman
Seconded: Suzanne Casey
Recused: Daniel Sheaffer
Vote: Passed

Motion 30: Accept consent agreement for complaint #2502006.

Moved: Sherry Holliman
Seconded: Suzanne Casey
Recused: Daniel Sheaffer
Vote: Passed

Motion 31: Dismiss complaint #2501006, 2501007, 2501009, 2501010, 2501011.

Moved: Sherry Holliman
Seconded: Suzanne Casey
Recused: Daniel Sheaffer
Vote: Passed

Motion 32: Dismiss complaint #2501005.

Moved: Sherry Holliman
Seconded: Suzanne Casey
Recused: Daniel Sheaffer
Vote: Passed

Motion 33: Based on request for extension in consent agreement for complaint #2309008, licensee must submit proof of enrollment in the ethics course prior to June 6, 2025. Course must be completed before December 31, 2025.

Moved: Sherry Holliman
Seconded: Suzanne Casey
Vote: Passed

Motion 34: Hearing complaint #2309004-Accept allegations of facts 1-8 to be found true for hearing on complaint #2309004. Amendment to allegation #2-second sentence, "the signed consent agreement was later adopted by the board."

Moved: Daniel Sheaffer
Seconded: Suzanne Casey
Recused: Robbie Cline
Vote: Passed

Motion 35: Hearing complaint #2309004-Charge in complaint hearing #2309004 found to be true.

Moved: Suzanne Casey
Seconded: Anderson Neal
Recused: Robbie Cline
Vote: Passed

Motion 36: Hearing complaint #2309004-Sanctions: Responded is placed on suspension for a period of six months. Respondent is to file with the board a university transcript showing successful completion of three hours graduate level coursework in Ethics from an accredited institution of higher education, if course is online it must be

from a program approved by the board and a transcript of the coursework must be approved by the board prior to 1-1-26. Respondent shall complete six hours of continuing education on relationships and boundaries, in addition to what is required for licensure renewal. Documentation of the completed hours must be submitted to the board prior to 1-1-26. Respondent must attend counseling sessions with a LPC or LMFT at least twice per month for a period of six months. At conclusion of counseling, a report must be submitted by the LPC or LMFT documenting attendance and progress. Respondent is to attend supervision upon completion of suspension, with a board approved supervisor at a ratio of one supervision hour to every ten direct client contact hours for a total of 20 supervision hours and 200 direct client contact hours. Respondent must submit a supervision agreement to the board that must be approved before any clinical practice can begin. All complaint documents are to be sent to the supervisor. Supervisor must submit documentation of attendance and progress during supervision at the completion of the required meetings.

Moved: Anderson Neal
Seconded: Daniel Sheaffer
Recused: Robbie Cline
Vote: Passed

ALL MOTIONS PASSED UNANIMOUSLY UNLESS OTHERWISE NOTED

Board Approved:



Board Chair



Board Secretary

5/9/25
Date

05/09/2025
Date