



Arkansas Department of Health

Arkansas State Board of Nursing

1123 S. University Ave., #800 • Little Rock, AR 72204 • (501) 686-2700 • Fax (501) 686-2714

Governor Sarah Huckabee Sanders
Renee Mallory, RN, Secretary of Health
Jennifer Dillaha, MD, Director
Sue A. Tedford, MNsc, APRN, Director

BOARD BUSINESS MEETING MINUTES

TIME AND PLACE:	January 9, 2025 Zoom Meeting
MEMBERS PRESENT:	Allie Barker, MSN, RN; Tabitha Lancaster, RN; Jamie Sims, Phillip Petty, RN; Cassie Gonzales, MNsc, APRN, FNP-BC; Veronica Harmon, RN; Barbara Hillman, BSN, RN; Robin Lambert, LNHA, LPN; Lakisha D. Young, LPN
MEMBERS ABSENT:	None
STAFF ATTENDING AT VARIOUS TIMES:	Sue A. Tedford, Director, MNsc, APRN David Dawson, General Counsel Darla Erickson, Administrative Services Manager Kim Hooks, Assistant Director, MPH, BSN, RN Jennifer Ivory, Attorney Specialist, Esq., MPH Chris Lewis, Legal Support Specialist Shannon McKinney, Assistant Director, DNP, APRN, WHNP-BC Susan Moore, Computer Operator Janet Simpson, ASBN Program Coordinator, MSN, RNP, RNC-MNN Tammy Vaughn, ASBN Program Coordinator, MSN, RN, CNE LouAnn Walker, Public Information Coordinator Udell Ward Jr., Regulatory Board Chief Investigator Albert Williams, Information Systems Coordinator Lisa Wooten, Assistant Director, MPH, BSN, RN

Allie Barker, President, called the meeting to order at 1:09 p.m. A flexible agenda was declared.

I. CONSENT AGENDA

MOTION 1: I MOVE the ADH - Arkansas State Board of Nursing approve the items on the Consent Agenda.

Brought by Cassie Gonzales and seconded by Tabitha Lancaster

PASSED.

II. COMMITTEE REPORTS

Reports were given by Committee chairs. Motions reflect committee recommendations.

A. EDUCATION COMMITTEE

Tabitha Lancaster, Education Committee Chairperson, along with Tammy Vaughn, ASBN Program Coordinator, covered items for the Education Committee. The following motions were presented:

MOTION 2: I MOVE that the ADH - Arkansas State Board of Nursing grant Full Approval to the Ozarka College Licensed Practical Nursing to Registered Nursing Associate Degree program until the year 2027.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 3: I MOVE that the ADH - Arkansas State Board of Nursing grant Continued Full Approval to the Arkansas State University Newport Practical Nurse Program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 4: I MOVE that the ADH - Arkansas State Board of Nursing grant Continued Full Approval to the Arkansas State University Newport Associate of Applied Science and Registered Nursing Program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 5: I MOVE that the ADH - Arkansas State Board of Nursing grant Continued Full Approval to the University of Arkansas at Monticello College of Technology McGehee Practical Nurse Program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 6: I MOVE that the ADH - Arkansas State Board of Nursing grant Continued Full Approval to the Black River Technical College Practical Nurse Program until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 7: I MOVE that the ADH – Arkansas State Board of Nursing grant Continued Full Approval to the Black River Technical College Associate of Applied Science in Registered Nursing until the year 2029.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 8: I MOVE that the ADH – Arkansas State Board of Nursing grant Initial Approval to the Arkansas Health Care Association School of Nursing Medication Assistant Certified to Practical Nurse program, to begin June 2025.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 9: I MOVE that the ADH – Arkansas State Board of Nursing grant approval to the South Arkansas College Medication Assistant Certified Program.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 10: I MOVE that the ADH – Arkansas State Board of Nursing approve the curriculum revision for the Northwest Technical Institute Practical Nurse program.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 11: I MOVE that the ADH – Arkansas State Board of Nursing approve East Arkansas Community College to offer the LPN to RN associate degree nursing program in a hybrid format, beginning with the next cohort.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 12: I MOVE that the ADH – Arkansas State Board of Nursing accept the 2024 NCLEX low pass rate responses and reports for the following programs: Arkansas State University ADH – 4 years; Southeast Arkansas College PN – 1 year; University of Arkansas Pine Bluff BSN – 4 years; University of Arkansas Pulaski Technical PN – 2 years.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

MOTION 13: I MOVE that the ADH – Arkansas State Board of Nursing approve the addition of Michigan Language Assessment, Michigan English Test (MET) to the list of international English language proficiency exams, with required passing scores of 55 overall, with a minimum speaking section score of 55.

Brought by Tabitha Lancaster and seconded by the Education Committee.

PASSED.

After witness testimony and discussion of allegations, the following Summary Suspension motion was presented by **David Dawson, General Counsel, JD**:

ANTHONY LAMAR ROSS, NCSBN ID: 20578898 and LPN LICENSE NO. L045502

MOTION 14: I MOVE that the Arkansas State Board of Nursing summarily suspend the license of ANTHONY LAMAR ROSS, NSCBN ID: 2057898 and Arkansas License Practical Nurse #L045502. The Board declares an emergency and states Respondent is a threat to the health, safety, and welfare of the citizens of Arkansas. A hearing will be promptly scheduled for the Board's next regular hearing date, to consider and determine revocation or other action.

Brought by Phillip Petty and seconded by Cassie Gonzales, with Tabitha Lancaster recusing.

PASSED.

B. PRACTICE COMMITTEE

Cassie Gonzales, Practice Committee Chairperson, and Janet Simpson, ASBN Program Director presented items for the Practice Committee.

The Practice Committee reviewed the Enforcement Case Report and the Disciplinary Performance Improvement Indicators.

The Practice Committee approved their minutes from the September 12, 2024, meeting. The committee also reviewed their strategic plan and are on track. After discussions, there were no motions to present to the Board.

C. FINANCE COMMITTEE

Phillip Petty, the Finance Committee Chairperson, along with Darla Erickson, Administrative Services Manager, covered items for the Finance Committee. The Finance Committee approved their minutes and purpose of their committee. The following motions were presented:

MOTION 15: I MOVE that the ADH – Arkansas State Board of Nursing approve the financial statements for July 2024, August 2024, and September 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 16: I MOVE that the ADH – Arkansas State Board of Nursing approve the financial reports prepared by the Arkansas Department of health – budget Department for the periods of July 2024, August 2024, and September 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 17: I MOVE that the ADH – Arkansas State Board of Nursing approve the report reconciling the ASSN financial statements to the AASIS documents received from the Arkansas Department of Health -Budget Department for the periods July 2024, August 2024, and September 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 18: I MOVE that the ADH – Arkansas State Board of Nursing authorize stipend payments in accordance with A.C.A. § 25-16-905.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 19: I MOVE that the ADH – Arkansas State Board of Nursing authorize expense reimbursement in accordance with A.C.A. § 25-16-902.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 20: I MOVE that the ADH – Arkansas State Board of Nursing approve funding for three (3) board members to attend the 2025 NCSBN Mid-Year Meeting in Pittsburgh, PA, March 10 - 13, 2025, if funds are available.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 21: I MOVE that the ADH – Arkansas State Board of Nursing approve funding for four (4) board members to attend the 2025 NCSBN Annual Meeting in Chicago, Illinois, August 11 – 15, 2025, if funds are available.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 22: I MOVE that the ADH – Arkansas State Board of Nursing approve funding for all board members to attend the 2025 NCSBN APRN Roundtable held virtually, April 15, 2025, with registration fees (if applicable) paid by ASBN, and stipends paid to qualifying board members in attendance, if funds are available.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 23: I MOVE that the ADH – Arkansas State Board of Nursing approve funding for one (1) board member to attend the National Organization of Alternative Programs (NOAP 2025 Annual Conference in Las Vegas, Nevada, May 12 – 16, 2026, if funds are available.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

MOTION 24: I MOVE that the ADH – Arkansas State Board of Nursing approve the Annual Comprehensive Financial Report (ACFR) Year End Closing Package for State Agencies CSR2 and CSR3 submitted to the Department of Finance and Administration for the fiscal year ending June 30, 2024.

Brought by Phillip Petty and seconded by the Finance Committee.

PASSED.

D. ADMINISTRATIVE COMMITTEE

The Administrative Committee reviewed the purpose of the committee and approved their minutes from September 12, 2024, meeting, discussed proposed policy changes, and reviewed the 2025-2029 Strategic Plan, and went over the 2024 Board Self-Evaluation responses, specifically priorities related to the contract investigators and their processes. There was discussion regarding the planning of the 2025 Strategic Planning Meeting.

Veronica Harmon, Chairperson for the Administrative Committee, and Sue Tedford ASBN Director presented the following motion:

MOTION 25: I MOVE that the ADH – Arkansas State Board of Nursing approve the attached changes to the following ASBN Policies: Section III-Administration, Policy III-14-Licensees Reporting Criminal History; Section III-Administration, Policy III-52-Medication Assisted Treatment;

Section IV-Information Services, Policy IV-1-Virus Scan Policy; Section IV-Information Services, Policy IV-2- Information Technology Security; Section IV-3-Information Services, Policy IV-3-Internet Usage; Section IV-4-Information Services, Policy IV-4-Backups; Section IV-5-Information Services, Policy IV-5-Board Members' Laptop Computer Usage; Section IV-6-Information Services, Policy IV-6-Document Retention; Section IV-7-Information Services, Policy IV-7-ASBN Electronic/Digital Signature Policy; Section IV-8-Information Services, Policy IV-8-VPN Access of Agency Information; Section IV-10-Information Services, Policy IV-10-Data Sanitization and Disposal Policy; Section VIII-14-Education, Policy VIII-14-Applicants for Initial Licensure or Certification by Examination of Endorsement with Positive Background.

Brought by Veronica Harmon and seconded by the Administrative Committee.

PASSED.

III. STAFF REPORTS

Staff reports were provided at the January 8, 2025, board meeting.

IV. OTHER

Tammy Vaughn asked for board member volunteers who are licensed nurses to take an NCLEX exam in a testing center and then provide feedback. This opportunity is offered each year to nursing board members by NCSBN and Pearson Vue.

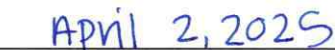
There being no further business, the meeting was adjourned at 2:48 p.m.



Allie Barker, Board President



Chris Lewis, Recording Secretary



Date Approved