



# Arkansas Department of Health

## Arkansas State Board of Acupuncture & Related Techniques

4815 W. Markham ST., Slot 69 • Little Rock, AR 72205-3867  
(501) 671-1569 • asbart@arkansas.gov

### ASBART

#### Arkansas State Board of Acupuncture and Related Technique

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#### Board Meeting Minutes

July 27, 2023

1:00 pm CST

Jana Brady L.Ac., President / Professional Member  
Michael Buffington M.D. / Ex-Officio  
Michael Sims / Public Member  
Wendy Poole / Public Member

#### Members Present

Jana Brady  
Wendy Poole  
Michael Buffington  
Michael Sims

#### Other Attendees

Russell Burns (ADH)  
Sara Farris (Attorney General's Office)  
Matt Gilmore (ADH)

**Call to Order:** The meeting was called to order by Board President Jana Brady at 1:03 pm CST.

**Review/Approval of February 16, 2023 Minutes:** The minutes from the previous board meeting were unanimously approved.

Motion: Michael Sims

2<sup>nd</sup>: Jana Brady

**Financial Report:** February through June 2023 Financial Reports were presented to the board by Russell Burns (Board Director).

#### **Licensure Report:**

1. 41 Active Licenses (No change) – The licensure report was presented to the board by Russell Burns (Board Director).

#### **Fund Reduction:**

1. Russell Burns presented the board with the fund reduction plan that was recently enacted beginning July 1, 2023. A discussion was conducted and documentation was presented that estimated the board's fund balance to be reduced to the desired three (3) average annual expense aggregate in 4-5 years.

#### **Rules Promulgation:**

1. Russell Burns (Board Director) reminded the board that during the February 16th meeting, it was determined that a discussion on enacting a requirement for a licensee to notify the board office of a felony conviction within a set timeframe was to be conducted during rules promulgation.

After discussion on this issue, a motion was made and unanimously approved to table discussion on enacting a new rule on this issue.

Motion: Wendy Poole

2<sup>nd</sup>: Michael Sims

2. A discussion was conducted on the recently enacted Act 137 of 2023 and the acceptance of relevant and applicable uniformed service education, training, national certification, and service-issued credentials toward occupational licensure qualifications or requirements when considering an application for initial licensure or an individual listed in Title III(G)(b). A motion was made and unanimously approved to accept III(G) – subsection (f) into the board rules.

Motion: Jany Brady

2<sup>nd</sup>: Michael Sims

**Next Meeting:** Thursday, December 21<sup>st</sup>, 2023 at noon.

**Adjournment:** Jana Brady adjourned the meeting at 12:29 pm CST.