



**ARKANSAS BOARD OF EXAMINERS  
IN COUNSELING AND MARRIAGE  
& FAMILY THERAPY**

MOTION # 1

Name of Applicant: \_\_\_\_\_ File# \_\_\_\_\_

Moved by: [Signature] \_\_\_\_\_

Seconded by: [Signature] \_\_\_\_\_

Approved for (Circle): LAC \_\_\_\_\_ LAMFT \_\_\_\_\_ LPC \_\_\_\_\_ LMFT \_\_\_\_\_

Statement of Intent Approved (Circle): Y \_\_\_\_\_ N \_\_\_\_\_ Corrections (if any): \_\_\_\_\_

Motion

\_\_\_\_\_

\_\_\_\_\_

Approve December 2024 board meeting minutes.

2<sup>nd</sup> Interview Sections to Review: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fail \_\_\_\_\_ Pass  Recuse \_\_\_\_\_ Abstain \_\_\_\_\_

Comments: \_\_\_\_\_

Date: 1.4.25



**BOARD MEETING AGENDA**  
**Arkansas Board of Examiners in Counseling**  
5800 W. 10<sup>th</sup> Street, Suite 405  
Little Rock, AR 72204

Executive Director Report  
ARBOEC Board Meeting  
December 6-7, 2024

1. Coursework review:
  - a. Bullock, Chelsey
  - b. Harrington, Brandon
  - c. Medina, Danielle
  - d. Rodriguez, Teresa
2. Late 6-month reports:
  - a. Kilpatrick & Damron
  - b. Byrne & Blackwood
3. Continuing education question.
4. ArCA conference update.
5. Compact onboarding
6. Early filed bills for 2025 session.
7. Elect 2025 officers.
8. Hearing February 7, 2025. Which board members come at noon on 2/6/24 to review applications?

Respectfully submitted,

*Lenora Erickson, LPC-s, AADC*  
Executive Director

**BOARD MEETING AGENDA**  
**Arkansas Board of Examiners in Counseling**  
5800 W. 10<sup>th</sup> Street, Suite 405  
Little Rock, AR 72204

**Friday December 6, 2024**  
8:30 AM – 4:30 PM

The Arkansas Board of Examiners convening at 5800 W. 10<sup>th</sup> Street, Suite 405, Little Rock, AR 72204, with board chair, Justin Moore, presiding. Board business was conducted as per the established agenda.

<b>MEMBERS PRESENT:</b>	<b>Robbie Cline, Justin Moore, Suzanne Casey, Anderson Neal, Sherry Holliman, Dan Sheaffer</b>
<b>MEMBERS ABSENT:</b>	<b>Christopher Skrivanos</b>
<b>OTHERS PRESENT:</b>	<b>Lenora Erickson, Aaron Lowrey</b>
<b>OBSERVERS:</b>	<b>3</b>

**Agenda**

**Yellow Team:**  
**Green Team:**

Suzanne, Dan, Anderson  
Justin, Sherry

**Yellow Team:** Board Room 902  
**Green Team:** Board Room 906

8:30	AM	Arrival /Overview of agenda		Room 902
9:00	AM	DARC: Aaron, Robbie, Lenora		Room 405
9:00	AM	Tucker, Benjamin	App #4413	LAC Rm.902
9:45	AM	Buckley, Finola	App #4372	LAC Supv.
9:45	AM	Martin, Brandon	App #3528	LAC Supv.
10:30-10:45	AM	<b>BREAK</b>		
10:45	AM	Robison, Kenneth	App #4466	LAC Supv.
10:45	AM	Faulkner-Lamb, Jordan	App #2387	LAC Supv.
11:30-1:00	PM	<b>LUNCH</b>		
1:00-2:30	PM	Complaint review with Aaron Lowrey: Complaint #2404002-proposed consent agreement Complaint #2407006-proposed consent agreement Complaint #2309008-proposed consent agreement-licensee Complaint #2309008-proposed letter of caution-supervisor Complaint #2406005, 2406007, 2406008, 2406009- proposed letter of caution Complaint #2401007-proposed license surrender Complaint #2403002-proposed dismissal Complaint #2410003-proposed dismissal Complaint #2309008-proposed dismissal Complaint #2405011-proposed dismissal Complaint #2408005-proposed dismissal Complaint #2410001-proposed dismissal Complaint #2306001-set hearing date		
2:30-4:30	PM	Board-applicant file reviews: Autrey, Elizabeth Beach, Jill Brown, Angela Cowell, Jeff Daniels, Margaret Gabbert, Daniel Hulett, Abbey	App #4630 App #3275 App #2177 App #3979 App #3606 App #3561 App #3813	LPC/Military LAC LAC LPC/LBE LPC/LBE LPC/LBE LAC

Kyle, Melissa	App 3543#	LPC
Kirkland, Deborah	App #4271	LPC/LBE
McMahen, Ashley	App #3952	LPC/LBE
Smith, Tiffany	App #4089	LAC
Wolf, Melissa	App #2592	LAC
Zehner, Keenan	App #2958	LAC

4:30 PM ADJOURN

Saturday December 7, 2024

All work was completed December 6<sup>th</sup>. Did not meet December 7<sup>th</sup>.

**Motions**

**Motion 1: Approve November 2024 board meeting minutes.**

Moved: Robbie Cline  
 Seconded: Suzanne Casey  
 Vote: Passed

**Motion 2: Approve November 2024 licensing report.**

Moved: Robbie Cline  
 Seconded: Suzanne Casey  
 Vote: Passed

**Motion 3: Approve October 2024 treasurer's report.**

Moved: Robbie Cline  
 Seconded: Suzanne Casey  
 Vote: Passed

**Motion 4: Grant Elizabeth Autrey LPC licensure for uniformed service member, veteran or spouse.**

Moved: Robbie Cline  
 Seconded: Justin Moore  
 Vote: Passed

**Motion 5: Grant Jill Beach LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

Moved: Justin Moore  
 Seconded: Suzanne Casey  
 Vote: Passed

**Motion 6: Grant Angela Brown LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

Moved: Daniel Sheaffer  
 Seconded: Anderson Neal  
 Vote: Passed

**Motion 7: Grant Jeff Cowell LPC licensure by endorsement pending receipt of all documents and fees required for licensure.**

Moved: Daniel Sheaffer  
 Seconded: Suzanne Casey

**Vote: Passed**

**Motion 8: Grant Margaret Daniels LPC licensure by endorsement pending receipt of all documents and fees required for licensure.**

**Moved: Daniel Sheaffer**

**Seconded: Suzanne Casey**

**Vote: Passed**

**Motion 9: Grant Daniel Gabbert LPC licensure by endorsement pending receipt of all documents and fees required for licensure.**

**Moved: Suzanne Casey**

**Seconded: Sherry Holliman**

**Vote: Passed**

**Motion 10: Grant Abbey Hulett LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Suzanne Casey**

**Seconded: Daniel Sheaffer**

**Vote: Passed**

**Motion 11: Grant Melissa Kyle-Chambers LPC.**

**Moved: Robbie Cline**

**Seconded: Justin Moore**

**Vote: Passed**

**Motion 12: Grant Deborah Kirkland LPC licensure by endorsement pending receipt of all documents and fees required for licensure.**

**Moved: Robbie Cline**

**Seconded: Daniel Sheaffer**

**Vote: Passed**

**Motion 13: Grant Ashley McMahan LPC licensure by endorsement pending receipt of all documents and fees required for licensure.**

**Moved: Robbie Cline**

**Seconded: Daniel Sheaffer**

**Vote: Passed**

**Motion 14: Grant Tiffany Smith LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Anderson Neal**

**Seconded: Sherry Holliman**

**Vote: Passed**

**Motion 15: Grant Benjamin Tucker LAC pending receipt of all documentation and fees required for licensure. Assign the following options for LAC supervisor: Robbie Cline, Dan Holmes or Jeff Cline. Address privilege communication and supervision requirements in supervision and document in the first 6-month evaluation.**

**Moved: Justin Moore**

**Seconded: Daniel Sheaffer**

**Vote: Passed**

**Motion 16: Grant Melissa Wolf LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Anderson Neal**

**Seconded: Sherry Holliman**  
**Vote: Passed**

**Motion 17: Grant Keenan Zehner LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Daniel Sheaffer**  
**Seconded: Sherry Holliman**  
**Vote: Passed**

**Motion 18: Grant Finola Buckley supervisor status. Revise statement of intent to check both LAC supervisor and LPC.**

**Moved: Suzanne Casey**  
**Seconded: Anderson Neal**  
**Vote: Passed**

**Motion 19: Grant Jordan Faulkner-Lamb supervisor status.**

**Moved: Sherry Holliman**  
**Seconded: Justin Moore**  
**Vote: Passed**

**Motion 20: Grant Brandon Martin supervisor status. Revise statement of intent to remove LADAC.**

**Moved: Justin Moore**  
**Seconded: Sherry Holliman**  
**Vote: Passed**

**Motion 21: Grant Kenneth Robison supervisor status.**

**Moved: Daniel Sheaffer**  
**Seconded: Suzanne Casey**  
**Vote: Passed**

**Motion 22: Dismiss complaint #2403002.**

**Moved: Daniel Sheaffer**  
**Seconded: Anderson Neal**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 23: Dismiss complaint #2410003.**

**Moved: Anderson Neal**  
**Seconded: Justin Moore**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 24: Dismiss complaint #2409008.**

**Moved: Justin Moore**  
**Seconded: Daniel Sheaffer**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 25: Dismiss complaint #2405011.**

**Moved: Daniel Sheaffer**  
**Seconded: Sherry Holliman**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 26: Dismiss complaint #2408005.**

**Moved: Anderson Neal**  
**Seconded: Daniel Sheaffer**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 27: Dismiss complaint #2410001.**

**Moved: Suzanne Casey**  
**Seconded: Daniel Sheaffer**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 28: Approve letter of caution for complaint #2406005, 2046007, 2406008, 2406009.**

**Moved: Anderson Neal**  
**Seconded: Sherry Holliman**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 29: Approve consent agreement for complaint #2404002.**

**Moved: Daniel Sheaffer**  
**Seconded: Justin Moore**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 30: Approve consent agreement for complaint #2407006.**

**Moved: Daniel Sheaffer**  
**Seconded: Suzanne Casey**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 31: Approve consent agreement and supervisor letter of caution for complaint #2309008.**

**Moved: Anderson Neal**  
**Seconded: Justin Moore**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 32: Accept license surrender from James Ellison**

**Moved: Justin Moore**  
**Seconded: Suzanne Casey**  
**Recused: Robbie Cline**  
**Vote: Passed**

**Motion 33: Elect Daniel Sheaffer as DARC committee member and alternate Counseling Compact representative.**

**Moved: Robbie Cline**  
**Seconded: Justin Moore**  
**Vote: Passed**

**Motion 34: Elect Suzanne Casey for Board Secretary.**

**Moved: Justin Moore**  
**Seconded: Robbie Cline**  
**Vote: Passed**



**Motion 35: Elect Justin Moore as chair and Counseling Compact Commissioner.**

**Moved: Suzanne Casey**

**Seconded: Robbie Cline**

**Vote: Passed**


**ALL MOTIONS PASSED UNANIMOUSLY UNLESS OTHERWISE NOTED**

**Board Approved:**

  
\_\_\_\_\_

**Board Chair**

1/3/25  
**Date**

  
\_\_\_\_\_

**Board Secretary**

1/3/25  
**Date**

