

EMERGENCY MEDICAL SERVICES ADVISORY COMMITTEE

Quarterly meeting

November 12, 2025

5800 West Tenth Street, Room 906

Little Rock, AR 9:05 a.m.

MINUTES

Members present: Jason Guthrie, Harold Shray, Keith Edmonds, Latricia Maynard, Bradley Schulz, Brandon Morshedi, Greg Brown, Jeff Tabor, Amanda Newton, Mack Hutchinson, David Jones

Called to order at 9:05 a.m.

Welcome and Introductions- Renee Mallory

Election of Officers Craig Smith

Chairperson - Tabor nominated for chair - motion by Morshedi, second by Newton, Jeff Tabor elected Chair of Committee

Vice Chairperson - Morshedi nominated - motion by Newton, second by Hutchinson, Brandon Morshedi elected vice-chair

Orientation

Craig Smith and Chuck Thompson presented power point presentation and written information, accompanied and followed by questions and answers from committee members.

Extensive presentation included:

Administrative functions of committee

Roles and power of committee, sub-committees, standing committees

Rule-making processes, committee by-laws

The investigative process

Administrative hearing procedures

No Ex Parte communications

Recusals and abstentions, conflicts of interest

Committee meetings - dates, scheduling, quorum, agenda, special meetings

FOIA rules - strongly discourage communications between members outside of committee meetings

Bylaws - Chair Tabor presiding

Discussion of all sections

Section 11 - Compensation for members, motion to approve mileage rate by Morshedi, second by Brown. approved

Motion to approve actual expenses by Hutchinson, second by Edmonds, approved.

By Laws-continued

Article II - sub-committee should be only committee members, ad hoc committees can include the invited public.

Question about providing meals - probably a conflict if meal is not provided by committee staff

Article III - change 'chairman' to 'chairperson'

Article IV - Motion to add language to perform an annual review of by-laws to be performed by vice-chair. Motion by Tabor, second by Morshedi. Motion carried.

Motion by Tabor to accept and pass the by-laws as amended, second by Brown. By-Laws approved as amended.

Administrative Hearings held

Waiver - Craig Smith

Whenever an applicant has a disqualifying offense that occurred more than five years ago, it is mandatory that they submit a request a waiver of that in order to obtain a license.

One case requesting waiver for EMR and EMT licensure. Discussion and questions.

Motion by Morshedi to grant waiver, second by Edmonds. Amendment to motion by Brown to grant waiver, but have a 12-month probationary period to begin when issued EMT license, second by Morshedi, motion carries

New Business for next meeting  
Mallory

To be added to next meeting agenda:

\* Need a representative to the Stroke Task Force. Recommendation by chair for Hutchinson to be representative.

\* Ability for paramedics to be able to give blood and

blood products. Need to establish ad hoc committee for pre-hospital blood transfusions.

New Business - continued

for next meeting to be added to agenda:

\* Need a Trauma Advisory Committee EMS committee representative

\* Act 856 - Act to establish an exemption program for ambulance service operators for certain health care services. Committee needs to develop a set of protocols.

Other New Business

Motion by Morshedi to establish ad hoc sub-committee for pre-hospital blood transfusions. second by Tabor. Motion carries.

Sub-committee - Morshedi, chair; Newton, Maynard, Hutchinson.

Need special call meeting for two remaining hearings.

Meeting adjourned at 5:35 p.m.

