

Arkansas State Board of Athletic Training

Board Meeting Minutes

September 22, 2025

Attendees

Board Members: Ron Carroll, Terry DeWitt, Tim Atkinson, and Sherry Riggins
Attorney General's Office: Jessica Kloss
Others Present: Matt Gilmore (ADH), Shannon Fleming (BOC), Becky Crenshaw
Board Staff: Russell Burns

A. Call To Order

Ron Carroll (Chairman) called the meeting to order at 9:03 a.m. CST, and Russell Burns (Director) announced the roll call of attendees.

B. Minutes

The minutes of the August 7, 2025 board meeting were unanimously approved.

Motion to approve: Tim Atkinson
2nd: Terry DeWitt
Vote: 3 – 0

C. Financial Report

Russell Burns presented the reports covering the period from July 2025 to August 2025 to the board. The 9/1/25 Cash/Investments Fund Balance of \$258,216.99 was noted. The report was unanimously approved.

Motion to approve: Terry DeWitt
2nd: Tim Atkinson
Vote: 3 - 0

D. Licensure Report

Russell Burns presented the Licensure Report as follows. The report was unanimously approved.

- a. New Licensed by Exam = 2**
- b. New Licensed by Reciprocity = 1**
- c. New Temporary Permits = 1**
- d. Current Total Licenses & Permits = 333**
 - 1. Active = 329
 - 2. Temporary = 4

Motion to approve: Terry DeWitt
2nd: Tim Atkinson
Vote 3-0

E. Complaints

Terry DeWitt (Secretary) gave a summary detailing the findings of the Board Complaint Committee on the two (2) complaints filed with the board office. The Complaint Committee recommended the issuance of a Cease & Desist Letter on Complaint #25-001 and the issuance of a Consent Agreement on Complaint #25-002. A motion was made and unanimously approved to accept the recommendations of the Complaint Committee.

Motion to approve: Tim Atkinson
 2nd: Terry DeWitt
 Vote: 3-0

F. Board Rules Changes

Russell Burns gave a brief summary of the suggested changes in the Board Rules noting the passage of the new Practice Act for the Board. The additional approvals necessary to finalize the rule changes were noted. Russell is to relay to the board members when the final approval by the legislative committee is complete. The suggested changes to the Board Rules were unanimously approved.

Motion to approve: Tim Atkinson
 2nd: Terry DeWitt
 Vote: 4-0

G. BOC

Shannon Fleming (BOC) presented an update on the development of an Athletic Training Compact (Website – “ATCompact.org”). It was noted that the next legislative session would be in 2027 which would allow time for further study on this issue. The creation of a compact for athletic training would require at least seven (7) states to pass compact legislation. Shannon stated that the BOC would be implementing cross professional data sets questions relating to workforce. The BOC would be sharing the collected data with the Board. Shannon felt that the March – April 2026 timeframe would be when she would have access to this data. Ron was to provide Shannon with the website address for the Arkansas data for manpower statistics. Shannon reported that starting in January 2026 there would be two (2) paths to renewing an athletic trainer’s BOC Certification. It was noted that the BOC CARE Conference was scheduled for August 20-21, 2026 with one member of a state’s board being eligible for attendance in person and a state’s association being invited to attend virtually. Arkansas would be receiving consideration for a second in person attendee if slots were available.

H. Other Business

Matt Gilmore (ADH) informed the Board that in Fiscal Year 2026 an indirect cost of 10% of the Board’s budget would be assessed to begin helping pay for board expenses. Also, the board would soon begin contributing funds to help pay for the Board Director’s salary via additional budget appropriations. In addition, the Board could soon be incurring additional costs for a new licensing system.

The potential for creating a scholarship fund was briefly discussed. It was noted that a potential legislative change giving the Board the ability to establish this type of fund would probably be needed for the creation of a scholarship fund. It was suggested that the AATA would probably need to take the lead on this issue.

It was noted that questions concerning changes for athletic trainers due to the new legislation should be directed through the board office.

Russell Burns reported that Cody Walker (AATA President) has begun the submission of documentation to the board office for the AATA's request to increase the Board's sponsorship of the AATA's annual conference. It was noted that it looks like the earliest that this request could be accommodated would be Fiscal year 2027.

The next scheduling meeting of the Board is for March 9, 2026 at 9:00 a.m. CST.

I. Adjournment

Ron Carroll adjourned the meeting at 9:58 a.m. CST.