

# Arkansas State Board of Athletic Training

## Board Meeting Minutes

### September 10, 2024

#### Attendees

Board Members: Ron Carroll, Terry DeWitt, Tim Atkinson, and Sherry Riggins

Attorney General's Office: Aaron Lowrey

Others Present: Becky Crenshaw

Board Staff: Russell Burns

#### A. Call To Order

Ron Carroll (Chairman) called the meeting to order at 9:02 a.m. CST, and Russell Burns (Director) announced the roll call of attendees.

#### B. Minutes

The minutes of the April 23, 2024 board meeting were unanimously approved.

Motion to approve: Tim Atkinson

2<sup>nd</sup>: Sherry Riggins

Vote: 4 – 0

#### C. Financial Report

Russell Burns presented the report from April through August 2024 to the board. The beginning of August 2024 Cash/Investments Balance of \$260,268.18 was noted. The report was unanimously approved.

Motion to approve: Terry DeWitt

2<sup>nd</sup>: Tim Atkinson

Vote: 4-0

#### D. Licensure Report

Russell Burns presented the Licensure Report as follows. A motion was made and unanimously approved to accept the report.

**a. New Licensed by Exam = 15**

**b. New Licensed by Reciprocity = 9**

**c. New Temporary Permits = 5**

**d. Current Total Licenses & Permits = 335**

1. Active = 331

2. Temporary = 4

Motion to approve: Tim Atkinson

2<sup>nd</sup>: Sherry Riggins

Vote: 4-0

#### E. Board Expenses

Russell Burns explained that the Arkansas Department of Health (ADH) was looking at transferring some of the health boards' and commissions' expenses currently being covered by the ADH to the specific boards' and commissions' operations budgets. This move would aid in the Arkansas legislature's mandated reduction of the board's fund balance. A Fund Reduction Analysis was presented showing that bringing the board's fund balance down to the required three (3) year average expense total could potentially extend past 15 years under current conditions.

The Board requested that if expenses not currently being covered under the existing operating budget amount were to be placed on the budget, an emergency meeting of the board would be scheduled.

#### **F. CARE Conference 2024**

Ron Carroll gave a report on the BOC CARE 2024 Conference. Data collection on licensees was discussed, and the Board agreed to discuss this issue further at a future meeting. Potential discussion items related to data collection were brought up (PDFs required for all ATs, website database entries for licensees' information, under-served schools that operate without ATs, ATLAS national data program, data elements needed to be collected on ATs). It was agreed that another meeting before the end of the year was needed to discuss data collection. Additional discussion on background checks for athletic trainers was to be placed on the agenda for a future meeting.

#### **G. Additional Business**

- a. Russell Burns stated that the board office had begun receiving certificates for advanced skills education, but this was only required of athletic trainers who did not study advance skills as part of their educational curriculum.
- b. The next board meeting was set for October 8, 2024 at 9:00 a.m.

#### **H. Adjournment**

Ron Carroll adjourned the meeting at 9:55 a.m. CST.