



# Arkansas Board of Hearing Instrument Dispensers

Special Meeting  
Monday, April 29, 2024, 5 p.m.  
Virtual (Microsoft Teams)

## Meeting Minutes

### Attendees Present:

- Vicki Howard, Chair & Licensed Hearing Instrument Dispenser
- Kerry Shuffield, Secretary/Treasurer & Licensed Hearing Instrument Dispenser
- Nathan Darby, Licensed Hearing Instrument Dispenser
- Dr. Kelley Linton, Audiologist
- Phillip Powell
- Timothy Kajdan
- Matt Gilmore, ADH Boards and Commissions

### Others Present:

- Kerry Krell, Board Administrator

A quorum was established.

**Call to Order:** The meeting was called to order by the Board Chair Vicki Howard at 5:10 p.m.

### Internship Extension Request-Jenna Valdez

The Board was presented with information about Jenna Valdez's internship progression and status of IHS exam attempts. Nathan Darby motioned to extend internship until 9/30/2024. Seconded by Kerry Shuffield

### Kevin Graham CEU Extension Request

The Board was presented with Kevin Graham's CEU extension request due to illness and inability to attend the AHS in-person meeting at recommendation of doctor. Kerry Shuffield motioned to allow Kevin Graham a 60-day extension under the following conditions: videos can be un-proctored; and a synopsis must be submitted to demonstrate content and knowledge learned. Seconded by Tim Kajdan.

### CEU Submission Form

Kerry Shuffield motioned to remove question about hearing healthcare and replace with text from Board Rules regarding the "methods and techniques of testing and fitting hearing instruments." Seconded by Nathan Darby.

### Sophie Howse Internship Request

The Board reviewed Sophie Howse's internship application. A note was made by the Board administrator that official transcripts had been received directly from the school. Kerry Shuffield motioned to approve the internship; seconded by Dr. Linton.

### **IHS Audiometric Guidelines**

Kerry Shuffield discussed that current tympanometry guidelines/parameters from IHS may not match what the Board currently has on the audiometric exam portion of the state practicum. Nathan Darby discussed that he had been involved in the national review process with IHS. Nathan agreed to review the current audiometric exam and Vicki would review the tympanometry portion. No vote or motion required.

### **Blue Card Renewals**

Kerry Krell presented the Board with some price quotes from Alpha Card, a company that provides plastic ID cards. This was a follow up from a previous Board meeting discussion regarding the quality of the blue cards. The Board agreed to continue with the Blue cards with higher quality card stock. Not vote or motion required.

### **Reschedule of July meeting**

The Board agreed to reschedule the July 19<sup>th</sup> meeting to August 9.

### **Approved CEU Courses**

Nathan Darby raised the issue of the list of approved CEU courses and the ability to locate these courses on AudiologyOnline (as an example). Currently, there is no course identifier or number that is attached to the approved courses, so it is impossible for a user to know if the course featured on AudiologyOnline is the same as the approved course found in the ARHID Board pre-approved CEU list. Nathan Darby motioned to add language to the CEU form requiring submitters to provide links to approved courses and a unique identifier for the course. Seconded by Kerry Shuffield.

**Adjournment:** Kerry Shuffield motioned to adjourn meeting. Tim Kajdan seconded.

**Meeting Adjourned at 7:05 p.m.**