



# Arkansas Department of Health

## Social Work Licensing Board

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Governor Asa Hutchison

José Romero, MD, Secretary of Health

Ruthie Bain, Director

### BOARD MEETING MINUTES

April 11, 2022

#### CALL TO ORDER, READING OF THE MISSION STATEMENT

The Social Work Licensing Board met Monday, April 11, 2022, at the Social Work Licensing Board, 5800 West 10<sup>th</sup>, Little Rock, AR 72204. Tammy Charlton, LMSW, Chair of the Board, called the meeting to order and read the Mission Statement.

**Board Members Present:** Elizabeth Crone, LCSW  
Vorandol Stinyard, Senior Representative  
Betty Guhman, Public Representative  
Kristin Agar, LCSW  
Susan Reasoner, LCSW  
Tammy Charlton, LMSW

**Board Members Absent:** Tammy Vaughn, LMSW  
Shani Patterson, LSW  
Dr. Raymond Molden, Psychiatrist

**Board's Attorney:** Lacie Kirchner

**Board's Staff:** Ruthie Bain, Director  
Chere' Johnson

#### APPROVAL OF MINUTES:

Minutes from the March 14, 2022, Board meeting were reviewed. Vorandol Stinyard made a motion to approve the minutes as presented. Betty Guhman seconded the motion, which carried.

#### COMPLAINT COMMITTEE REPORT:

Complaint 2022-08, After full review by the Complaint Committee, the Committee recommended the social worker be sent a Letter of Caution for failing to provide CEU's in a timely manner as required by an audit. The social worker signed the Letter of Caution which will be placed in her file but is non-disciplinary. Vorandol Stinyard made a motion to accept the signed Letter of Caution. Susan Reasoner, LCSW, seconded the motion, which carried.

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Complaint 2022-10 and 2022-14 have been combined since they are the same complaint. This complaint is pending.

Complaint 2022-11, After full review by the Complaint Committee, the Committee recommended the complaint be dismissed. Elizabeth Crone, LCSW, made a motion to dismiss the complaint. Vorandol Stinyard seconded the motion, which carried.

Complaint 2022-12, Pending

Complaint 2022-15, Pending

Complaint 2022-16, A complaint was received, and it was determined the individual was not a licensed social worker and there was not proof she was representing herself as a social worker. Betty Guhman made a motion to dismiss the complaint. Elizabeth Crone, LCSW, seconded the motion, which carried.

**NEW BUSINESS:**

**Review Possible Changes to the Law for the 2023 Session:**

Health Department Agencies have until May 15, 2022, to submit any proposed changes to Law. Currently the only change noted was to correct the wording of "Good Moral Character" as according to Act 990 of 2019. Board Members will review the Law for the May meeting. The Board also talked about changing the wording of the LCSW from Certified to Clinical. Betty Guhman made a motion to defer to the May meeting. Susan Reasoner, LCSW, seconded the motion, which carried.

**Review of Standing Financial Reports:**

Elizabeth Crone, LCSW, reviewed and approved the Warrant Detail Report, Revenue Reconciliation Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from March 2022. Susan Reasoner, LCSW, made a motion to accept the reports as presented. Kristin Agar, LCSW, seconded the motion, which carried.

**Action Taken on Applications:**

Susan Reasoner, LCSW, made a motion to approve the action taken on the applications for licensure.

**LSW Applications:**

**Provisionally Licensed and Approved to Take the Exam:**

Gustavo Calvo

Keshia Hogue

**Approved to take the Exam:**

None

**Approved for Licensure through Reciprocity:**

Board Chair Initials TC

None

**Denied or Withdrawn Applications:**

None

**LMSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

Latecia Barnes  
Diana Muniz-Walls

Jada Herrington  
Jason Nelson

Amanda Johnson  
Monique Robinson

**Approved to take the Exam:**

Rhonda Coleman  
Ever McDowell  
Shara Purtle

Michelle Donham  
Talihea McHenry

Daja Green  
Dena Perry

**Approved for Licensure through Reciprocity:**

Porsha Arnold

Shaniqua Dean

Linda Dobbins

**Denied or Withdrawn Applications:**

None

**LCSW Applications:**

**Approved to take Examination:**

Kerri Adams  
Frances Carreon  
Lindsay Hicks  
Melissa Lee  
Jackie Dean Rollins

Sherion Allen  
Helen Cheek  
Catrina Horn  
Sarah Lipsky  
Madalyn Townsely

Jordan Baker  
Douglas Colton  
Shannen Huckabee  
Amy O'Brien

**Approved for Licensure through Reciprocity:**

Joyce Arends  
Sara Ann Coffey  
Julie Howe  
Mary Torres

Allison Braxel  
Michelle Dale  
Rose Mullice  
Ashley Williams

Jim Butler  
Amber Ford  
Melinda Ortega

**Denied or Withdrawn Applications:**

None

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Vorandol Stinyard seconded the motion on applications, which carried.

**Action Taken on Renewal Applications:**

The Board reviewed 89 applications for license renewal. Elizabeth Crone, LCSW, made a motion to approve 88 of the renewals. Susan Reasoner, LCSW, seconded the motion, which carried. One renewal is pending clarification.

**Action Taken on Continuing Education Audits:**

The Board reviewed 15 random continuing education audits. Susan Reasoner, LCSW, made a motion to approve 14 of the audits and send one social worker a non-disciplinary Letter of Caution for not submitting all documentation. Vorandol Stinyard seconded the motion, which carried.

**Action Taken on Supervision Plan Reviews and Late Supervision Evaluation Submissions:**

The Board reviewed 17 supervision plans. Susan Reasoner, LCSW, made a motion to show 12 of the supervision plans reviewed. Vorandol Stinyard seconded the motion, which carried. Five (5) of the Supervision Plans reviewed required clarification.

**Action Taken on Certification of registration Application:**

The Board reviewed 1 Certificate of Registration. Betty Guhman made a motion to approve the Certificate of Registration. Vorandol Stinyard seconded the motion, which carried.

**OTHER BUSINESS:**

Director, Ruthie Bain, presented the Board with a basic spreadsheet to consider before the next meeting. The Board expressed a desire to discuss a matrix or standard disciplinary system for uniformity. Board members were asked to review and note thoughts or ideas for discussion next month. In addition, Board members were asked to consider any new Code of Ethics or Disciplinary Actions they may wish to add.

Board members also requested to consider the number of times we allow applicant to take the exam.

There being no other business, Vorandol Stinyard made a motion to adjourn. Betty Guhman seconded the motion, which carried.

Board Chair Initials 