#### APPLICATION FOR INITIAL LICENSURE Licensed Orthotist, Pedorthist, Prosthetist, Orthotic Assistant, Prosthetic Assistant & Orthotic/Prosthetic Assistant

State of Arkansas Orthotics, Prosthetics and Pedorthics License Application Division of Health Facility Services 5800 W. 10<sup>th</sup> Street, Suite 400 Little Rock, Arkansas 72204-1704 (501) 661-2201 TDD 1-800-234-4399

## Please type or write legibly.

Add additional pages where needed to complete information requested.

# I. BACKGROUND INFORMATION

### a. PERSONAL

1.	Name:			
	Last	First	Middle or Maiden	
2.	Give all previous names:			
3.	Mailing Address: (for Official corresponde			
4.	. Home Address if different than above:			
5.	Telephone: Home:	_Work:	_Cell:	
6.	Date of Birth:	_ Social Security #		
7.	Identify all professional licenses, certificates and registrations issued by other states, jurisdictions, and territories.			
	License #	State/Entity		
	License #	State/Entity		
	License #	State/Entity		

8.		e you a current or former member ember of the U.S. military? $\Box$ ye		ary or a spouse of a current or former	
9.	<ul> <li>Has your license, certificate or registration ever been revoked, canceled, or suspended?</li> <li>yes</li> <li>no</li> </ul>				
10. If yes to the previous question, explain each disciplinary incident				ry incident	
11.					
	II yo	es, explain below for each.			
12.		es, give the date(s), each state or ju			
	License			<u>Permit</u>	
		(a) Orthotist		(g) Temporary Orthotist	
		(b) Prosthetist		(h) Temporary Prosthetist	
		(c) Pedorthist		(i) Temporary Pedorthist	
		(d) Orthotic Assistant			
		(e) Prosthetic Assistant			
		(f) Orthotic/Prosthetic Assistant			

## **b. ASSISTANT LICENSURE EXPERIENCE INFORMATION**

Three (3) years experience must be in fitting of <u>custom</u> orthotic or prosthetic devices.

Discipline of Application:  Orthotics  Prosthetics				
Employer 1:				
From: (mm/dd/	/yy)/	/	To: (mm/dd/yy)	//
In the discipline	of this applic	ation, list the hou	rs worked per week:	
Name of the fac	ility for this p	eriod of employn	nent:	
Address _				
-				
	City		State	Zip Code
Telephone Num	lber (	)		
Direct Supervisor Title				
Employer 2:				
From: (mm/dd/yy)/ To: (mm/dd/yy)/				
In the discipline of this application, list the hours worked per week:				
Name of the facility for this period of employment:				
Address _				
_				
	City		State	Zip Code
Telephone Num	ıber (	)		
Direct Supervisor Title				

### **Employer 3:**

From: (mm/dd/yy)//	To: (mm/dd/yy)/	//
In the discipline of this application, list the	e hours worked per week:	
Name of the facility for this period of emp	loyment:	
Address		
City	State	Zip Code
Telephone Number   ( )		
Direct Supervisor	Title	

# As an applicant for a Perfusionist license in Arkansas, I swear or affirm on oath and under penalty of Arkansas law the following:

\_\_\_\_\_ I am a United States citizen or a legal permanent resident 18 years of age or older.

OR

I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act; I am 18 years of age or older; I am lawfully present in the United States; and my alien or admission number is: \_\_\_\_\_\_

(Print alien or admission number (required)

A front and back copy of one of the following documents must be attached:

- 1. Valid Foreign Passport with I-94; or
- 2. Temporary Resident Alien Card (I-688); or
- 3. Employment Authorization Card (I-766 or I-688B); or
- 4. Employment Authorization Document (I-688B); or
- 5. Refugee Travel Document (I-571)

### Any experience with:

□ upper extremity prosthetics	□ lower extremity prosthetics
Give specific details of your experience:	
Any experience with:	
□ lower extremity orthotics	$\Box$ cervical orthotics
□ upper extremity orthotics	□ spinal orthotics
Give specific details of your experience:	

Add additional information on back of this page as needed.

## c. QUALIFYING DOCUMENTATION for Assistant Licensure

Attach written documentation from a licensed Orthotist or Prosthetist <u>acknowledging</u> <u>clinical skills</u> that the applicant <u>is qualified to perform</u> as an assistant in the field in which the person is seeking licensure as an assistant. Please include <u>copy of license or board</u> certification of licensed Orthotist or Prosthetist submitting the written documentation.

# **d.** ACADEMIC INFORMATION- Complete 1-4 <u>as applicable</u> to your license requirements.

### Orthotist & Prosthetist Submit written evidence of:

- Baccalaureate degree or completed semester hours equivalent to 4 years of study at a 4 year college or university and
- Completed Orthotic or Prosthetic education program accredited by the Commission on Accreditation of Allied Health Education Programs or its successor organization and
- Successful completion of a clinical NCOPE residency in Orthotics, Prosthetics or both
- ABCOPP certification.

### <u>Pedorthist</u> Submit <u>written evidence of</u>:

- High school diploma or GED and
- Pedorthic education program
- ABCOPP certification.

### Assistants Submit written evidence of:

- High school diploma or GED and
- Qualifying Documentation noted in b(c) on page 5.

1.	Education Program
	Location
	Dates attended
2.	Clinical Residency
	Location
3.	Dates attended
э.	College or University
	Location
	Degree awarded and major field
	Dates attended
	College or University
	Location
	Degree awarded and major field
	Dates attended
4.	High School or GED
	Location
	Dates attended

# **II. NATIONAL CERTIFICATION:**

American Board for Certification in Orthotics, Prosthetics & Pedorthics (ABCOPP)

Attach copies of Successful completion of ABCOPP certification examination:

#### Check each profession which you are Board Certificated:

□ Orthotist

Prosthetist

Pedorthist

# **III. AFFIRMATION ON OATH**

I declare that the information I have provided in this application is truthful. I understand that providing false information of any kind may: (a) void this application; and (b) may void any license or certificate issued to me based upon this application; and (c) may result in disciplinary action against me.

Date

Signature of Applicant

# License Fees Please make check out to AR Dept. Health

License fee for initial licensure and renewal of licensure:

- 1. for the practice of Orthotics, Prosthetics, or Pedorthics, shall be three hundred dollars (**\$300**) every two (2) years:
- 2. for Orthotic Assistant, an Orthotic/Prosthetic Assistant or a Prosthetic Assistant shall be one hundred dollars (**\$100**) every two(2) years;
- 3. <u>Late renewal</u> **\$100.00**;
- 4. <u>Reinstatement</u> **\$300.00**;
- 5. Reinstatement for Assistant \$100.00.
- 6. All fees are <u>non-refundable</u>.
- 7. Applications <u>without</u> Fees & Required Information will be considered <u>INCOMPLETE</u> and will not be processed until all requested material is received.

Please make & keep a copy of the completed application & all requested information and **send original application, fee and all requested information to:** 

Division of Health Facility Services address on first page.