

**Breast Cancer Control Advisory Board (BCCAB)
Meeting Minutes**

May 23, 2023

Attending Board Members:

Co-chair Dr. Ronda Henry-Tillman, Co-chair Dr. Jerri Fant, Dr. Danna Grear, Dee Collins, Sharon Parrett, and Alicia Storey

Absent Board Members:

Dr. Hope Keiser

Arkansas Department of Health (ADH):

Kimberly Hills, Amanda Hunter, Rhonda Brown, Cheryl Roland, Michael Koch, Jessica Nease, Rebecca Hallmark, Christy Jackson, Reginald Rogers, Laura Shue, Brandy Stuphin, Dr. Bala Simon, Rachel Johnson, and Meg Mirivel

Other Organizations:

No representatives attended the meeting.

I. Call to order:

Dr. Rhonda Henry Tillman, co-chair, called the meeting to order at 5:00 pm.

II. Review and approval of meeting minutes from May 23, 2023, quarterly meeting.

Dr. Ronda Henry Tillman asked for a motion to approve the minutes from May 23, 2023. Dr. Jerri Fant made the motion to approve the minutes and Dr. Danna Grear seconded, which was approved on a voice vote.

A. Comments from members of the public:

No comments from the public.

Sharon Parrett said a provider complimented Cheryl Roland and her team for helping with a problem from last spring.

III. Reports

A. BreastCare Non-Federal Revenues and Expenditures July 1, 2022, through June 30, 2023

Michael Koch, Cancer Section Budget Analyst, presented the third quarter report. Mr. Koch reported we are still bringing in revenue from the tobacco tax and we have been spending a little bit more than we get each month, but we have enough in our bank account to cover any of those overages. Michael said we are about 75% spent, which is where we need to be for the third quarter. Michael said they are moving some money around to ensure there is enough for all salary and fringe. Michael reported monthly expenditures spent before February and in February and said we have been spending about the same amount each month.

B. FY2023 Second Quarter Enrollment Report

Cheryl Roland, BreastCare Data and Information Systems Administrator, presented the third quarter enrollment report. Ms. Roland reported the total number of women enrolled for the quarter was 2,893 and 8,347 for the year, which is about a 500-increase compared to last fiscal year. Ms. Roland reported the number of federally funded women enrolled was 1,709 for the third quarter and 5,088 total, which is about 200 more for the year comparison, and state funded women about 250 more than the previous fiscal year. Ms. Roland reported the number of cancer and precancer diagnosis for this fiscal year. Hyperplasia 4, Atypical Hyperplasia 1, In Situ

Breast Cancer 6, Breast Cancer 5, Cervical Precancer 28, and Cervical Cancer 0. Discussion was held on removing hyperplasia the report beginning with the new reporting period that begins in July.

C. Contracts

Rhonda Brown, Cancer Section Chief, presented the third quarter contract report for FY2023. St. Francis Community Clinic in Northwest Arkansas had a total of 1,086 eligible women, 365 CBEs conducted, 46 Pap Tests, and 48 HPV. Total of women navigated, 32 screened, 4 diagnostic, and 0 treatment. The total for the fiscal year is 2,982. Ms. Brown reported the Arkansas Foundation for Medical Care is working with St. Francis Community Clinic to help them with the quality improvement to increase their screening rates. Ms. Brown reported the breast cancer screening rates for 12 clinics are 43.3% and for cervical cancer screening rates for 12 clinics is 61.7%.

St. Bernard Mobile Mammography served eight different counties, participated in 25 events, 7 worksites, 360 referrals, 262 screened, three BreastCare enrollees, and 1 breast cancer diagnosis. UAMS mobile mammography served 12 different counties participated in 31 events, seven worksites, two afterhours, 274 referrals, 221 screen, 6 diagnostics, 42 BreastCare enrollees, 38 screened, and 2 breast cancer diagnoses.

D. FY2023 Third Quarter Social Media Outreach Report

Meg Mirivel, Director, Office of Health Communications presented the third quarter social media report from January-March 2023. Ms. Mirivel reported the Facebook, Instagram, and twitter posts related to the BreastCare program for the third quarter, and said the posts had a strong reach, reactions, and results. Reach is all the people that saw the posts, reactions are all that commented and shared on the post, and results are all that clicked on the link.

IV. Other Business

Dr. Jerri Fant asked the board to approve the election of officers. Dr. Danna Grear made a motion to approve Dr. Ronda Henry Tillman and Dr. Jerri Fant continuing as Co-chairs and Alicia Storey seconded. The motion was approved on a voice vote.

Dr. Jeri Fant will check on her reappointment with the Governor's Office.

The board vacancy for Radiation Oncology was discussed. Board members should send the names of interested applicants to Kimberly Hills.

VI. Closing

Dr. Dana Grear made the motion to adjourn, and Sharon Parrett seconded with no opposition. The meeting adjourned at 6:02pm.

The next BCCAB Quarterly Meeting is scheduled for August 22, 2023